



CITY COUNCIL WORK SESSION
City Hall—Shared Vision Room, 3989 Central Ave NE
Monday, March 04, 2024
6:00 PM

Mayor
Amada Márquez Simula
Councilmembers
Connie Buesgens
Kt Jacobs
Rachel James
Justice Spriggs
Interim City Manager
Kevin Hansen

AMENDED AGENDA

ITEM 2 ADDED TO AGENDA ON 3/4/2024

ATTENDANCE INFORMATION FOR THE PUBLIC

Members of the public who wish to attend may do so in-person, or by using Microsoft Teams and entering **meeting ID 278 254 427 462** and passcode **pfepBS**. Auxiliary aids or other accommodations for individuals with disabilities are available upon request when the request is made at least 72 hours in advance. Please contact Administration at 763-706-3610 to make arrangements.

CALL TO ORDER/ROLL CALL

WORK SESSION ITEMS

- 1. Executive Session: Discussion of Labor Negotiation Strategy. Closed per Minn. Stat. 13D.03. (20 Minutes)**
ATTENDANCE INFORMATION: Move to recess to Closed Session pursuant to Minnesota Statutes Section 13D.03, members of the public will not be able to attend the executive session portion of the meeting. For questions regarding this notice, please contact City Administration at 763.706.3610.
- 2. Review Timeline for City Manager Search. (10 Minutes)**
- 3. Revisions to City Code Section 5A.410 regarding Conduct on Licensed Premises/Crime Free/Drug Free and Disorderly Use Lease Requirements. (20 Minutes)**
- 4. Review of Grant Applications for Sullivan Park Trail and Fitness Court. (20 Minutes)**
- 5. Amending Resolution 2022-46 - No Mow May. (10 Minutes)**
- 6. Parks and Recreation Commission – Park Plan Update. (20 Minutes)**
- 7. Review of Board and Commission Applicants and Scheduled Interview Times on March 8th and March 11th. (5 Minutes)**
- 8. Council Corner. (10 Minutes)**
Updates from council regarding schedules, information sharing and priorities for continued education.
HOME Line Email Discussion.
- 9. Old Business. (5 Minutes)**
Follow up from Interim City Manager on items needing further resolution from the

February Work Session.

ADJOURNMENT

**CITY COUNCIL WORK SESSION MEETING**

AGENDA SECTION	WORK SESSION ITEM
MEETING DATE	MARCH 4, 2024

ITEM:	Revisions to City Code Section 5A.410 regarding Conduct on Licensed Premises/Crime Free/Drug Free and Disorderly Use Lease Requirements			
DEPARTMENT:		Police Department	BY/DATE:	Chief Lenny Austin / February 28, 2024
CORE CITY STRATEGIES: <i>(please indicate areas that apply by adding an "X" in front of the selected text below)</i>				
<input type="checkbox"/> Healthy and Safe Community		<input type="checkbox"/> Thriving and Vibrant Destination Community		
<input type="checkbox"/> Equitable, Diverse, Inclusive, and Friendly		<input type="checkbox"/> Strong Infrastructure and Public Services		
<input type="checkbox"/> Trusted and Engaged Leadership		<input type="checkbox"/> Sustainable		

BACKGROUND:

In 2023, the legislature passed a law that prohibits residential landlords from imposing a penalty or terminating a lease based on conduct occurring off of the premises except in certain instances. This new law will become effective June 1, 2024, and will require a change to the Columbia Heights City Code Section 5A.401 regarding Conduct on Licensed Premises/Crime Free/Drug Free and Disorderly Use Lease Requirements

SUMMARY OF CURRENT STATUS:

A memo from Scott Lepak, Interim City Attorney, outlining the change is attached, as is the Ordinance with necessary changes highlighted.

STAFF RECOMMENDATION:

Chief Austin will be reviewing this information at the work session, and the first reading of the amended ordinance will be on the City Council agenda of March 11, 2024.

ATTACHMENT(S):

- Memo from Scott Lepak, Interim City Attorney
- Proposed changes: Ordinance Amending 5A.410 Conduct on Licensed Premises/Crime Free/Drug Free and Disorderly Use Lease Requirements



MEMORANDUM

TO: City of Columbia Heights Mayor, Council and Manager
 FROM: Scott Lepak, Interim City Attorney
 RE: Revisions to City Code Section 5A.410 regarding Conduct on Licensed Premises/Crime Free/Drug Free and Disorderly Use Lease Requirements
 DATED: February 28, 2024

This item relates to a Healthy and Safe Community.

The 2023 legislature passed a law that prohibits residential landlords from imposing a penalty or terminating a lease based on conduct occurring off of the premises or curtilage of the premises except in certain instances. The new law is at Minn. Stat. Sec. 504B.171, Subd 2a and provides that:

Pursuant to Minn. Stat. Sec. 504B.171, Subd. 2a, a residential landlord may not impose a penalty on a residential tenant or terminate the lease of a residential tenant for the conduct of the residential tenant, household member, or guest occurring off of the premises or curtilage of the premises, unless (1) the conduct would constitute a crime of violence against another tenant, the tenant's guest, the landlord, or the landlord's employees, regardless of whether a charge was brought or a conviction obtained; or (2) the conduct results in a conviction of a crime of violence against a person unrelated to the premises. For purposes of this subdivision, crime of violence has the meaning given in section 624.712, subdivision 5, except that it does not include offenses under chapter 152.

This new law will become effective June 1, 2024.

As a result of a change in Minnesota Statutes, the City needs to amend City Code Section 5A.420 Conduct on Licensed Premises/Crime Free/Drug Free and Disorderly Use Lease Requirements to remove reference to conduct "near" the premises while at the same time recognizing that certain off premises conduct may still be prohibited. The revised Code section with the changes from the prior version noted are attached to this memorandum.

The City plans to provide an informational letter to existing residential landlords relating to this change to further assist with this issue.

Requested Council Action:

Adopt First Reading on an Ordinance to Revise City Code Section 5A.410 Regarding Conduct on Licensed Premises/Crime Free/Drug Free and Disorderly Use Lease Requirements

ORDINANCE ____

**AN ORDINANCE AMENDING § 5A.410
CONDUCT ON LICENSED PREMISES/CRIME FREE/DRUG FREE AND
DISORDERLY USE LEASE REQUIREMENTS.**

THE CITY OF COLUMBIA HEIGHTS, MINNESOTA ORDAINS:

Section 1. Code Amended. That Section 5a.410, Entitled Conduct On Licensed Premises/Crime Free/Drug Free And Disorderly Use Lease Requirements be amended as follows:

**§ 5A.410 CONDUCT ON LICENSED PREMISES/CRIME FREE/DRUG FREE AND
DISORDERLY USE LEASE REQUIREMENTS.**

(A) All residential tenant leases, except for state licensed residential facilities and subject to all preemptory state and federal laws, shall contain the following, or substantially comparable to, crime free/drug free and disorderly use language:

(1) *Crime free/drug free.*

(a) Resident, any members of the resident's household or a guest or other person affiliated with resident shall not engage in criminal activity, including drug-related criminal activity, on ~~or near the premises~~ or curtilage of the premises.

(b) Resident, any member of the resident's household or a guest or other person affiliated with resident shall not engage in any act intended to facilitate criminal activity, including drug-related criminal activity, on ~~or near the premises~~ or curtilage of the premises.

(c) Resident or members of the household will not permit the dwelling unit or curtilage of the premises to be used for, or to facilitate criminal activity, including drug-related criminal activity, regardless of whether the individual engaging in such activity is a member of the household, or a guest.

(d) Resident, any member of the resident's household or a guest, or other person affiliated with the resident shall not engage in the unlawful manufacturing, selling, using, storing, keeping, or giving of a controlled substance ~~at any locations, whether on or near the premises or otherwise.~~ or curtilage of the premises.

(e) Resident, tenant, household member, or guest shall not engage in conduct, whether on or off the premises, where (1) the conduct would constitute a crime of violence against another tenant, the tenant's guest, the landlord, or the landlord's employees, regardless of whether a charge was brought or a conviction obtained; or (2) the conduct results in a conviction of a crime of violence against a person unrelated to the premises. For purposes of this subdivision, crime of violence has the meaning given in section 624.712, subdivision 5, except that it does not include offenses under chapter 152.

(e) ~~(f)~~ Violation of any one of the above provisions shall be a material and irreparable violation of the lease and good cause for immediate termination of tenancy by the property owner.

(2) *Disorderly use.*

(a) Resident, members of the resident's household, guests, or other persons under the resident's control shall not engage in the following disorderly use activities: violations of state law relating to alcoholic beverages, trespassing or disorderly conduct, and violations of the city code relating to prohibited noise.

(b) Three disorderly use violations involving the same tenancy within a continuous 12-month period shall be a substantial and material violation of the lease and good cause for termination of the tenancy **by the property owner.**

(3) *Definitions.* For the purpose of this section, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

CRIMINAL ACTIVITY. Prostitution, gambling, maintaining or conducting a disorderly house, unlawful possession, transportation, sale or use of a weapon, domestic assault, delinquency of a minor, criminal street gang activity, threatening, intimidating or assaultive behavior, the unlawful discharge of firearms, or any other criminal activity on or near the premises that jeopardizes the health, safety and welfare of the landlord, his agent, other resident, neighbor or other third party, or involving imminent or actual serious property damage.

DRUG RELATED CRIMINAL ACTIVITY. The illegal manufacture, sale, distribution, use or possession with intent to manufacture, sell, distribute, or use of a controlled substance or any substance represented to be drugs (as defined in § 102 of the Controlled Substance Act [21 U.S.C. 802]).

(4) *Non-exclusive remedies.*

(A) The crime free/drug free and disorderly use provisions are in addition to all other terms of the lease and do not limit or replace any other provisions.

(B) These lease provisions shall be incorporated into every new lease for a tenancy beginning January 1, 2008 and all renewed leases by January 1, 2009.

(C) Upon determination by the Police Department that a licensed premises or unit within a licensed premises was used in violation of the crime free/drug free provisions of subdivision (A)(1) herein, the Police Department shall cause notice to be made to the owner and property manager of the violation. The owner or property manager shall notify the tenant or tenants within ten days of the notice of violation of the crime free/drug free lease language and proceed with termination of the tenancy of all tenants occupying the unit. The owner shall not enter into a new lease for a unit located in any licensed property within the city with an evicted tenant for a period of one year after the eviction.

(D) Upon determination by the Police Department that a licensed premises or unit within a licensed premises was used for disorderly use activities as set forth in subdivision (A)(2) herein, the Police Department shall cause notice to be made to the owner and property manager of the violation and direct the owner and property manager to take steps to prevent further disorderly use violations.

(E) If a second disorderly use violation as determined by the Police Department occurs within a continuous 12-month period involving the same tenancy, the Police Department shall cause notice to be made to the owner and property manager of the second violation. The owner or

property manager shall respond in writing within ten days of receipt of the notice with an action plan to prevent further disorderly use violations.

(F) If a third disorderly use violation as determined by the Police Department occurs within a continuous 12-month period involving the same tenancy, the Police Department shall cause notice to be made to the owner and property manager of the third violation. The owner or property manager shall notify the tenant or tenants within ten days of the notice of disorderly use violation of the crime free/drug free lease language within the lease and proceed with termination of the tenancy of all tenants occupying the unit. The owner shall not enter into a new lease for a unit located in any licensed property with an evicted tenant within the city for a period of one year after the eviction.

(G) The provisions of divisions (C), (D), (E) and (F) herein do not apply if the determination that the premises have been used in violation of the crime free/drug free provisions of subdivisions (A)(1) and (A)(2) herein originates from a call from or at the request of one or more tenants occupying the premises for police or emergency assistance, or in the case of domestic abuse, from a call for assistance from any source. The term **DOMESTIC ABUSE** has the meaning given in M.S. § 518B.01, subd. 2.

(H) If the licensee fails to comply with the requirements of this section, the rental dwelling license for the premises may be denied, revoked, suspended, or not renewed. An action to deny, revoke, suspend, or not renew a license under this section shall be initiated by the City Council at the request of the Police Department in the manner described in § [5A.408](#).

(Ord. 1532, passed 11-26-07; Am. Ord. 1592, passed 5-9-11; Am. Ord. _____, passed - -24)

Section 2. Effective Date. This Ordinance shall take effect 30 days after its publication.

Adopted by the City Council of the City of Columbia Heights, Minnesota this _____ day of _____, 2024

Amada Marquez Simula, Mayor

Attest:

Sara Ion, City Clerk

4273429.1



CITY COUNCIL WORK SESSION MEETING

AGENDA SECTION	WORK SESSION ITEM
MEETING DATE	MARCH 4, 2024

ITEM:	Review of Grant Applications for Sullivan Park Trail and Fitness Court	
DEPARTMENT: Public Works		BY/DATE: City Forester / February 29, 2024
CORE CITY STRATEGIES: <i>(please indicate areas that apply by adding an "X" in front of the selected text below)</i>		
X Healthy and Safe Community		_Thriving and Vibrant Destination Community
X Equitable, Diverse, Inclusive, and Friendly		X Strong Infrastructure and Public Services
_Trusted and Engaged Leadership		_Sustainable

BACKGROUND:

The Minnesota Department of Natural Resources (DNR) outdoor recreation grant program makes annual or bi-annual grants available for projects involving outdoor recreation at public sites, including city parks. The maximum award available for this grant is \$350,000; any award requires a 50% cost match on the project from the grant recipient. Grant applications are due April 1, 2024, and awarded projects may begin in 2025.

The Fitness Court is an outdoor community gym space created by the non-profit organization the National Fitness Campaign (NFC). Blue Cross Blue Shield is the corporate sponsor for the campaign in MN for 2024-2025, providing a \$50,000 grant for 10 Fitness Court partner communities to build outdoor gyms in public spaces. Blue Cross Blue Shield is also sponsoring the cost of adding public art to the Fitness Court, providing an additional \$25,000 for that cost. Grant applications are being accepted and awarded on a rolling basis.

SUMMARY OF CURRENT STATUS:

Staff are gathering necessary background information to define the scope of the project and apply for the DNR Outdoor Recreation grant; the grant application is due April 1, 2024. The targeted project is the walking trail around Sullivan Lake; the trail would be improved, repaired, and rehabilitated with complete replacement in some sections. Repairs and upgrades to the retaining wall on the West side of the lake may be necessary and the status is under investigation. Additional project items will include upgrades to the lighting around the trail and other trail accessories/support structures if total project costs allow.

Staff have met with representatives of NFC and discussed the possibility of bringing a Fitness Court to Columbia Heights. Staff from NFC conducted a site feasibility analysis on multiple sites discussed as potential locations in preliminary discussions. Huset Park and Sullivan Lake Park scored the highest in the feasibility analysis, with the scores from both sites qualifying for a maximum grant award of \$50,000. After grant awards, the remaining cost for a Fitness Court is approximately \$160,000, and \$210,000 for the larger Fitness Court Studio. The application can pre-qualify multiple locations, with a final location decision not necessary until after the application and award process.

STAFF RECOMMENDATION:

Staff recommends applying for the DNR Outdoor Recreation Grant for improvements, repairs, and reconstruction of the Sullivan Lake walking path and lighting.

Staff recommends applying for a grant to become a National Fitness Campaign partner community and build a Fitness Court Studio including the public art component. Staff recommends including both Huset and Sullivan Lake Parks in the grant application as possible locations.

ATTACHMENT(S):

National Fitness Campaign 2024 Fitness Court Overview

National Fitness Campaign Feasibility Analysis, Columbia Heights, MN



CAMPAIGN BRIEFING

WELCOME



AMERICA'S LARGEST PUBLIC-PRIVATE WELLNESS PARTNERSHIP

CELEBRATING 500TH
Healthy Community this Year



NOW FUNDED
to welcome 1000 Healthy
Communities by 2025

CAMPAIGN MISSION: to Build Healthy Communities

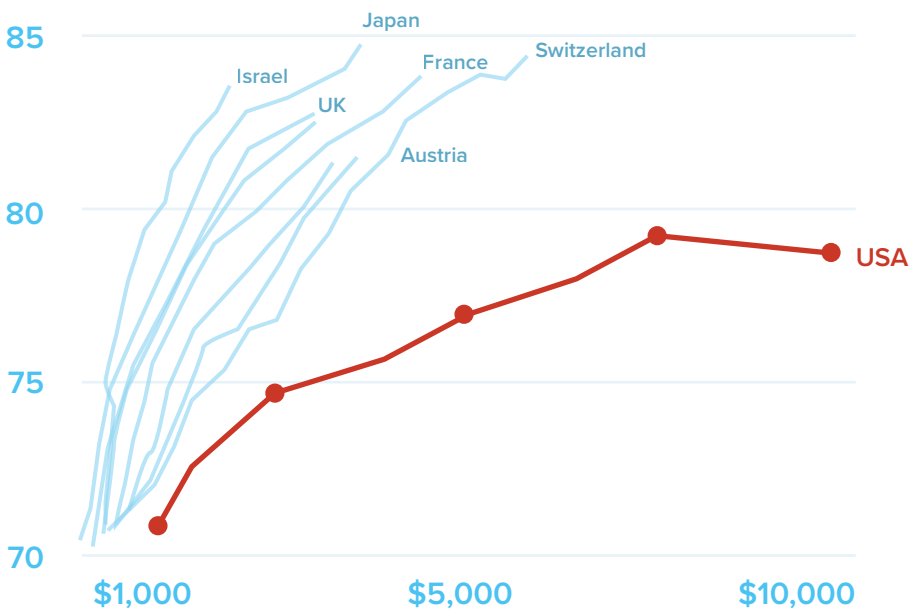


WHY THE CAMPAIGN DOES IT

TO MAKE WORLD CLASS FITNESS FREE



Life Expectancy vs Health Expenditure



UNDERSTANDING THE PROBLEM

AMERICA IS FACING A HEALTH CRISIS CAUSED BY SEDENTARY LIFE-
STYLES AND CITIES DESIGNED FOR CARS. USA SPENDS MORE MONEY
THAN ANY OTHER ON HEALTHCARE WITH POOR RESULTS.



BECOMING THE SOLUTION

WHEN COMMUNITIES ARE DESIGNED TO SUPPORT WELL-
BEING, HEALTH OUTCOMES CHANGE!



BROUGHT TO YOU BY





FITNESS COURT

HEALTHY INFRASTRUCTURE PLANNING

MULTI-SITE PLANNING FOR HEALTH IMPACT

Item 4.

78%

HEALTHY
SITE SCORE



92%

HEALTHY
SITE SCORE



80%

HEALTHY
SITE SCORE



STUDIO

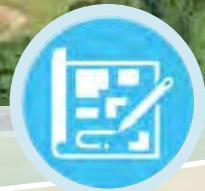
BUILDING HEALTHY COMMUNITIES

MULTI-SITE PHASING FOR HEALTH IMPACT

HEALTHY SITE SCORE (HSS)



PLANNING



PHASING



LAYOUTS



PROJECTIONS



SCORES



MAPPING



TRAILS



WHAT THE CAMPAIGN DOES

A COMPREHENSIVE COMMUNITY WELLNESS PROGRAM

DESIGN & PLANNING

LAUNCH & PRESS

SPONSOR SUPPORT CAMPAIGN

PUBLIC ART

GRANT FUNDING

AMBASSADOR TRAINING

INSTALLATION

MOBILE APP

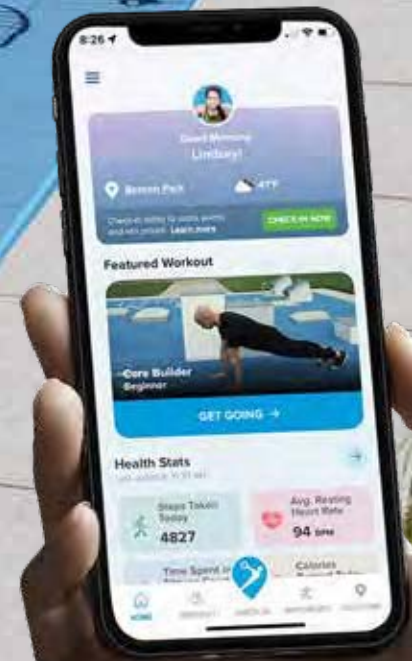




FITNESS COURT

WORLDS BEST OUTDOOR GYM

Item 4.



7 MOVEMENT FULL BODY WORKOUT
FUNCTIONAL TRAINING SYSTEM
DIGITALLY ACTIVATED | COACH IN YOUR POCKET



CORE



SQUAT



PUSH



LUNGE



PULL



AGILITY



BEND

NEW FOR 2024



FITNESS COURT

COMMUNITY WELLNESS HUB

STUDIO

Item 4.



COMMUNITY WELLNESS PROGRAMMING
WELCOMES ENTIRE COMMUNITY
MAYORS WELLNESS SERIES



HIIT



YOGA



ZUMBA



DANCE



STRETCH



KICKBOXING



TAI-CHI



FITNESS COURT | ART

Item 4.

EVERY FITNESS COURT IS A WORK OF ART



WORK WITH LOCAL ARTISTS
NFC DESIGN STUDIO



WORLD RENOWN ARTIST GALLERY
KEITH HARING | JEAN MICHEL BASQUIAT

Fitness Court® Public Art



FITNESS
COURTS®



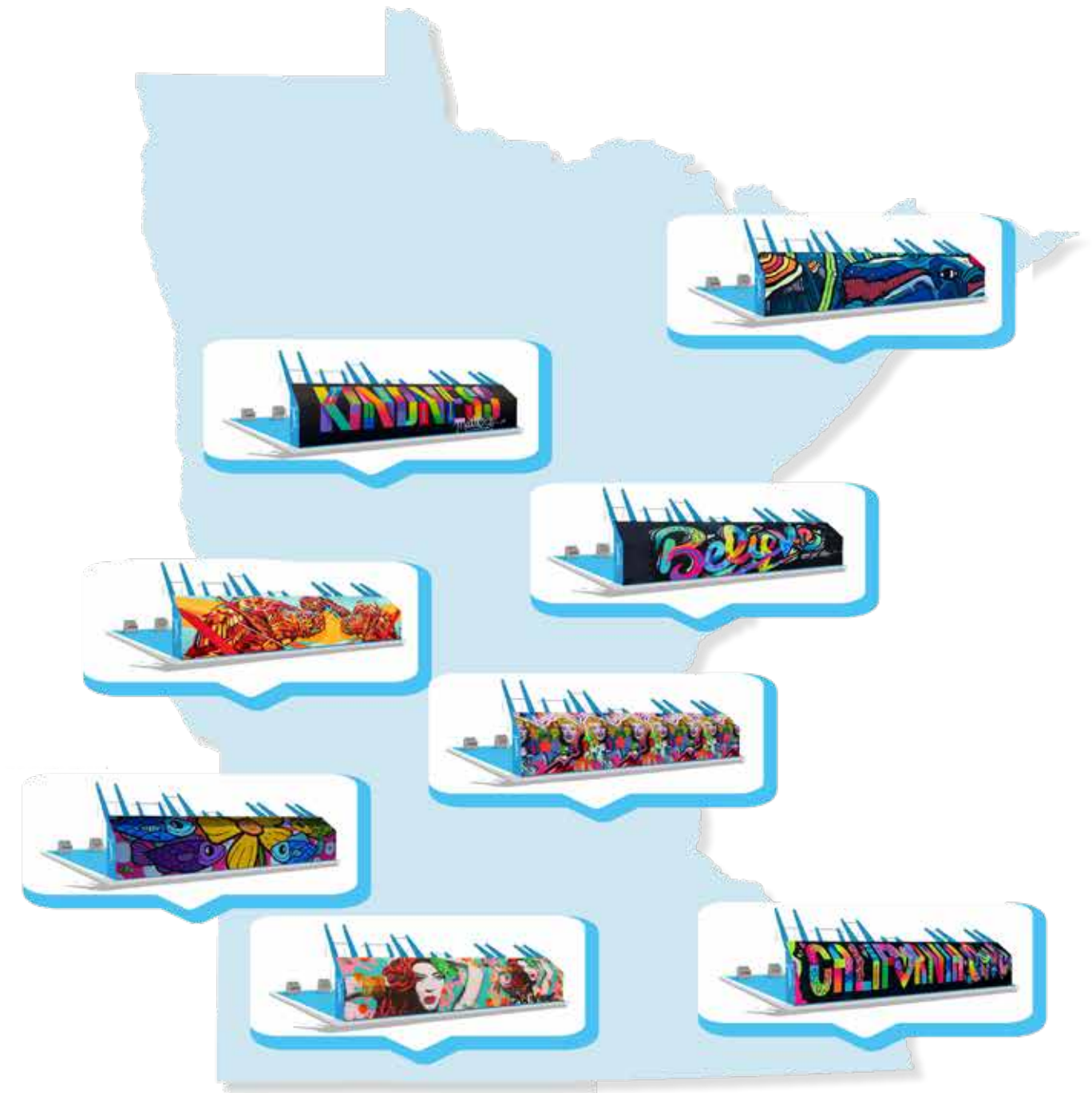
BCBSMN Art Gallery

Gallery details made available to grant awardees for selection

Special consideration for local BIPOC Artist when available

Fully Funded Local Artist Program Supported by BCBSMN

Supporting BIPOC Artist across Minnesota



***Fully Supported as part of Minnesota Campaign
for 10 Leading Partners***

\$25,000 Grant Included from 



1. BE A PART OF THE NATIONAL FITNESS CAMPAIGN

AMERICA'S LARGEST PUBLIC PRIVATE WELLNESS PARTNERSHIP

2. HEALTH BENEFITS
MORE TIME OUTDOORS, IMPROVED MENTAL & PHYSICAL WELLBEING

3. HEALTHY INFRASTRUCTURE
PLACES DESIGNED FOR PEOPLE NOT CARS

4. BUILDING COMMUNITY
CREATING A WELLNESS CULTURE THAT IS SOCIAL, CONNECTED AND FUN!

5. REDUCED HEALTHCARE COSTS
HEALTHIER, HAPPIER, PEOPLE



2024 STATEWIDE CAMPAIGN



NATIONAL FITNESS CAMPAIGN

2024

200 NEW PARTNERS

WE'RE PLEASED TO ANNOUNCE THE 2024 CAMPAIGN



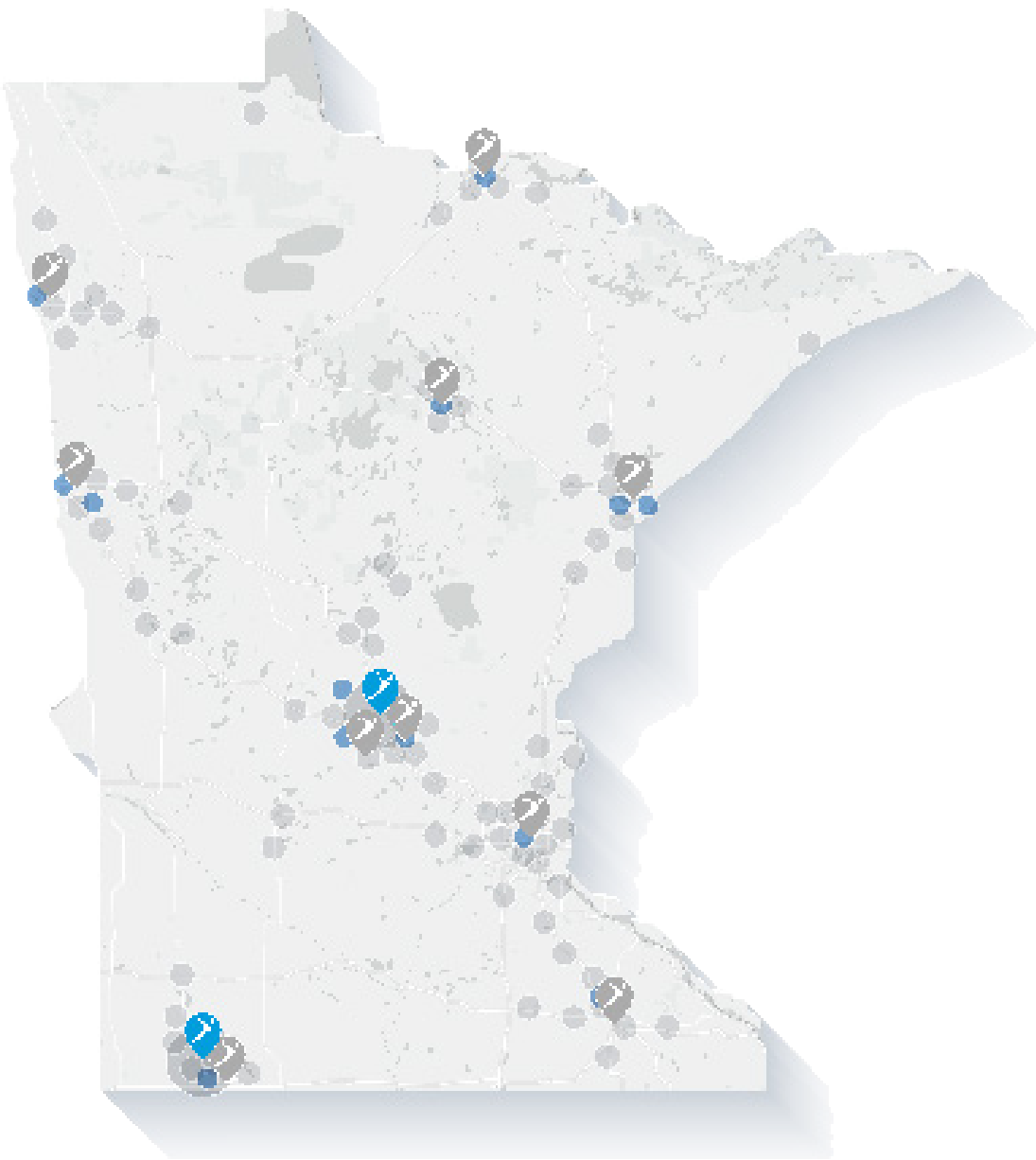
2024 MINNESOTA CAMPAIGN

PRESENTED BY



Strategic Plan Adopted for Health Impact Across State

Limited funding for 10 communities in 2024



\$500,000 in Funding Now Available
for Qualified Site Partners

NFC Grant Requirements

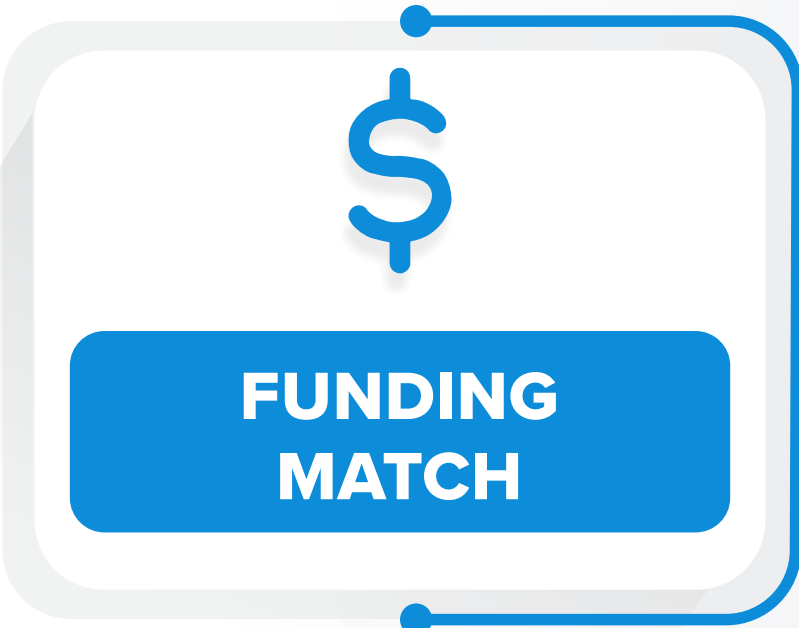
Program Qualification



STEP 1



STEP 2



STEP 3



STEP 4

JOIN THE CAMPAIGN



STEP 1

LEADERSHIP SUPPORT

*BUILD CONSENSUS / CONFIRM FEASIBILITY
MUNICIPAL LEADER SUPPORT*

SHARE 3 MINUTE VIDEO





STEP 2
SITES WITH IMPACT

*IDENTIFY SITES THAT MEET CRITERIA
FOR FUNDING*

*HEALTHY INFRASTRUCTURE PLANNING
• VISIBLE • CONNECTED • ACCESSIBLE •*

**SUBMIT SITES FOR
CONSIDERATION**





STEP 3
FUNDING MATCH

*NFC GUIDES FUNDING PLAN
CIP • STATE/NATIONAL • LOCAL SPONSORS*

**GRANT FUNDING AVAILABLE:
\$30,000-\$50,000 Per Site**





STEP 4 QUALIFY FOR GRANT

- A. PRE-APPLICATION PHASE
- B. GRANT AWARD
- C. BUILD/SITE PLAN
- D. LAUNCH LOCAL CAMPAIGN

**SUBMIT GRANT
APPLICATION**



JOIN US

LET'S BUILD HEALTHY COMMUNITIES
TOGETHER



Discussion - Q&A

NEXT STEP



**ATTEND PARTNERSHIP QUALIFICATION
CALL IF APPROPRIATE**

DISCUSSED AT NEXT STEP:

- 1. FEASIBILITY & ALIGNMENT WITH
LOCAL PRIORITIES**
- 2. SITE ANALYSIS & LOCATION OPTIONS
FOR FUNDING CONSIDERATION**
- 3. FUNDING REQUIREMENT DETAILS AND
GRANT PROGRAM & AVAILABILITY FOR
YOUR STATE**
- 4. NON-BINDING GRANT QUALIFICATION
PROCESS**

STEP 3

2024 CAMPAIGN FUNDING REQUIREMENT

NFC PROGRAM FUNDING

The Fitness Court® and National Campaign Services

\$ 160,000

NFC & Blue Cross Blue Shield of Minnesota Grant Funding Award (Variable Grants Available)



(\$30,000-\$50,000)

\$30,000 FOR AREAS OUTSIDE OF STATE SPONSOR REGION

Art & Custom Color Options



Local Artist
\$25,000

Blue Cross Blue Shield of Minnesota Local Artist Grant

(\$25,000)

NFC PROGRAM TOTAL \$ 110,000-130,000

CONCRETE SLAB

Can be performed in-house or in-kind

est. \$ 0-20,000

NFC APPROVED INSTALLER NETWORK - INSTALLATION TEAM

Turn Key Fitness Court Assembly

Art & Graphic Installation

Installation Partner (separate agreement)

\$ 25,000

With Prevailing Wage Rates: \$27,000

Fitness Court installation is a specialized installation that requires expertise, proper certifications, and proven field experience

INSTALLATION & CONCRETE TOTAL ESTIMATE \$ 25,000-47,000



**AWARDEE TOTAL
REMAINING
FUNDING
REQUIREMENT**

PROGRAM + INSTALLATION

**\$135,000-
\$177,000**

Includes standard art collection

STEP 3

2024 CAMPAIGN FUNDING REQUIREMENT



NFC PROGRAM FUNDING

The Fitness Court® Studio and National Campaign Services \$ 185,000

National Fitness Campaign Grant Award (\$30,000-\$50,000)
(varies per state)



Fitness Court® Studio Art Options: *(note: powder-coating color and included art design dependent on state sponsor)*



Design Studio Standard Art Included



Local Artist \$25,000

OPTIONAL

NFC PROGRAM TOTAL \$ 135,000-155,000

CONCRETE SLAB (FULL STUDIO DIMENSIONS 38X76)

Can be performed in-house or in-kind est.\$ 0-40,000

NFC APPROVED INSTALLER NETWORK - INSTALLATION TEAM

Turn Key Fitness Court® Studio Assembly \$ 32,500
Art & Graphic Installation
Installation Partner *(separate agreement)* *With Prevailing Wage Rates: \$34,500*

Fitness Court® Studio installation is a specialized installation that requires expertise, proper certifications, and proven field experience

INSTALLATION & CONCRETE TOTAL ESTIMATE \$ 32,500-72,500



AWARDEE TOTAL
REMAINING
FUNDING
REQUIREMENT

PROGRAM + INSTALLATION

\$167,500-
\$227,500

Includes standard art collection, does not include prevailing wage rates



2024

National Fitness Campaign

Columbia Heights, MN - Site Analysis



BlueCross
BlueShield
Minnesota



COLUMBIA HEIGHTS MINNESOTA

Partnership Stage 2 : Evaluation



A Note from the NFC Team:

The following analysis is presented as part of NFC’s Healthy Infrastructure services that provide support and guidance for building a healthy city network.

These data sets and resources have now been made available to invited partners who are moving forward with city-wide campaigns and programs.

The following pages represent an executive summary of NFC’s urban design and planning services that assist active campaign partners in strategic planning efforts to build towards health impact in their community. In addition, this work assists your community in pre-qualifying for NFC Grant Funding.

We look forward to working with you further to develop this strategic plan and partnership.

Thank you,
NFC Team

Please Note:
These materials are the property of NFC and are made available to qualified candidates who are being considered for funding and or participation in the Campaign and NFC Healthy Infrastructure program.

Any reproduction or sharing of these materials is strictly forbidden and use of these materials is for work done in conjunction with NFC and its partners and sponsors.

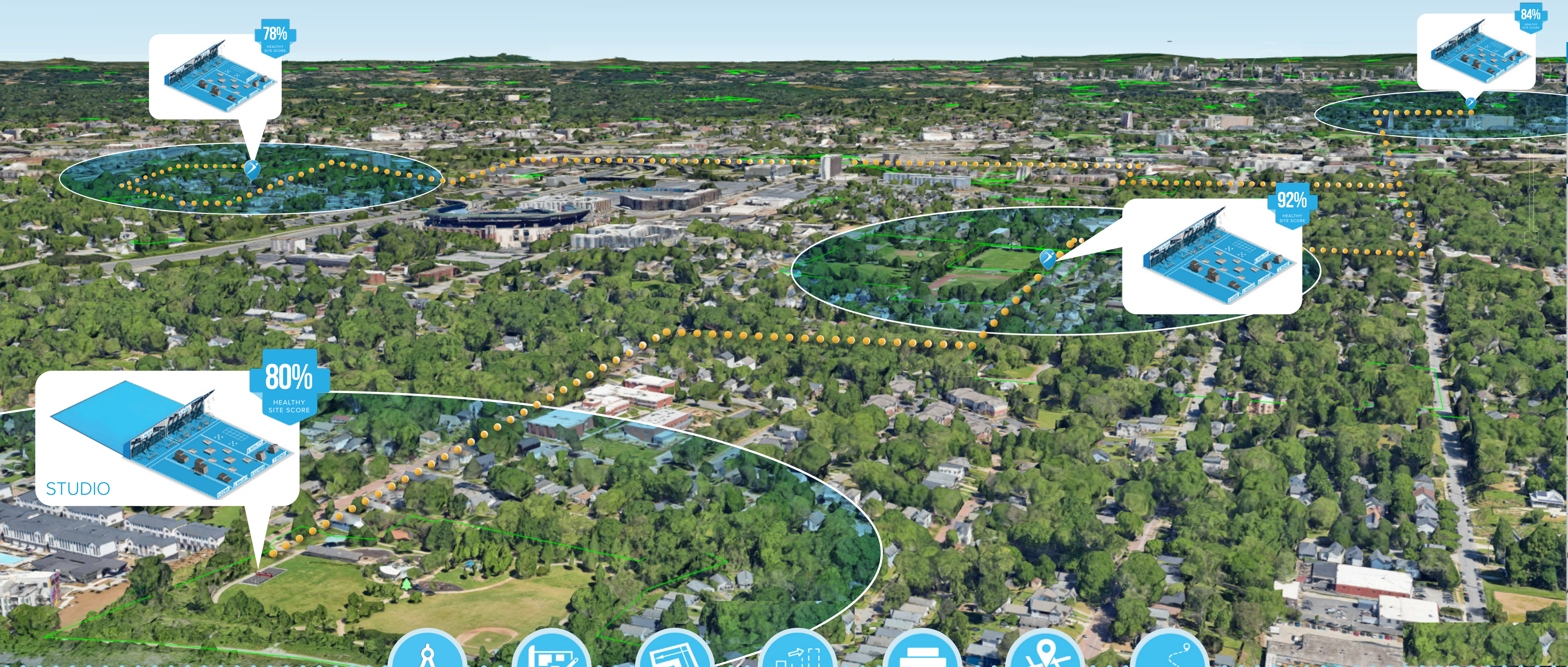




FITNESS COURT | HEALTHY INFRASTRUCTURE PLANNING

MULTI-SITE FUNDING FOR HEALTH IMPACT

Item 4.



BUILDING HEALTHY COMMUNITIES
MULTI-SITE PHASING FOR HEALTH IMPACT
HEALTHY SITE SCORE (HSS)



PLANNING



PHASING



LAYOUTS



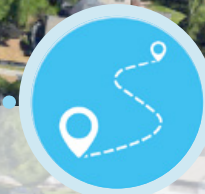
PROJECTIONS



SCORES

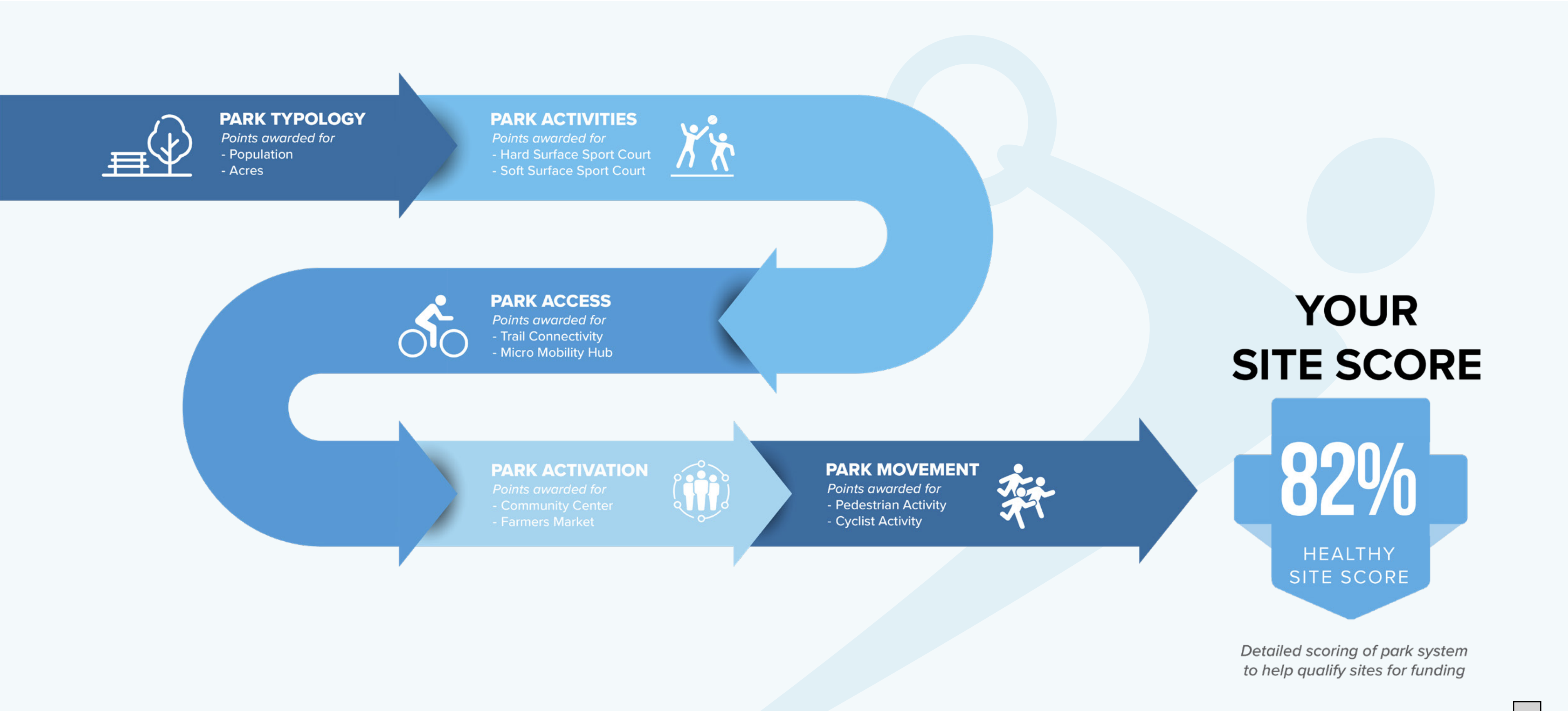


MAPPING



TRAILS

SCORING GUIDE



NATIONAL FITNESS CAMPAIGN'S

PEDESTRIAN ACTIVITY MAPPING

2024 Aggregated Anonymous Data Set

Item 4.

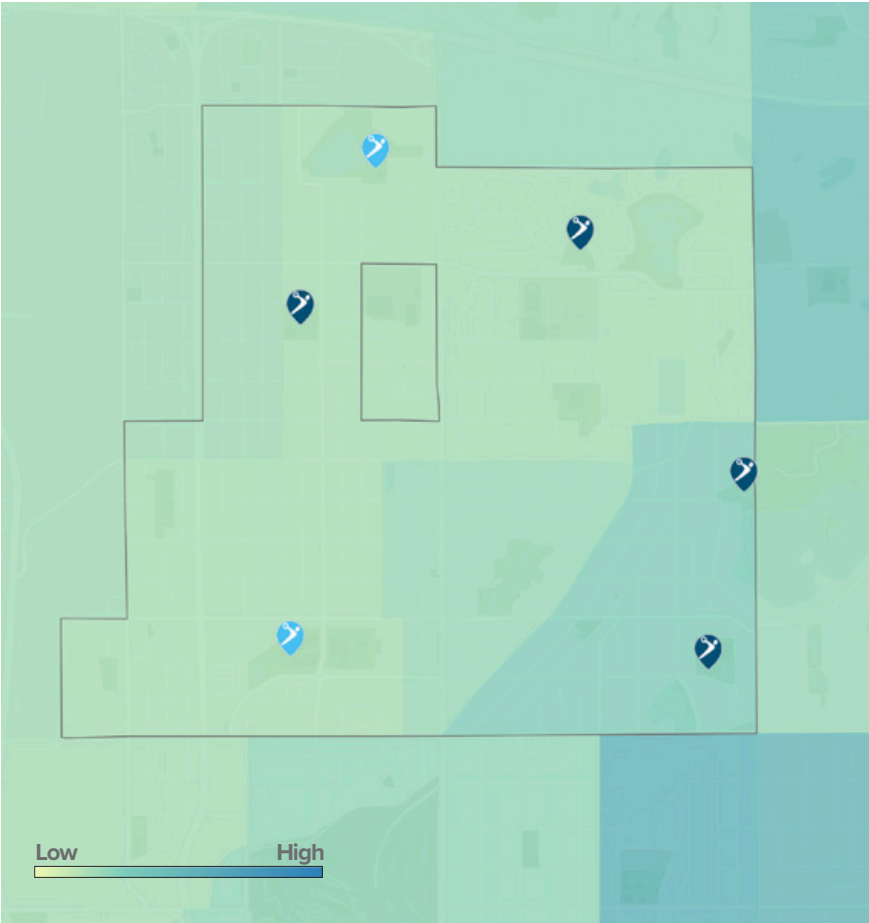
LEGEND

High activity level

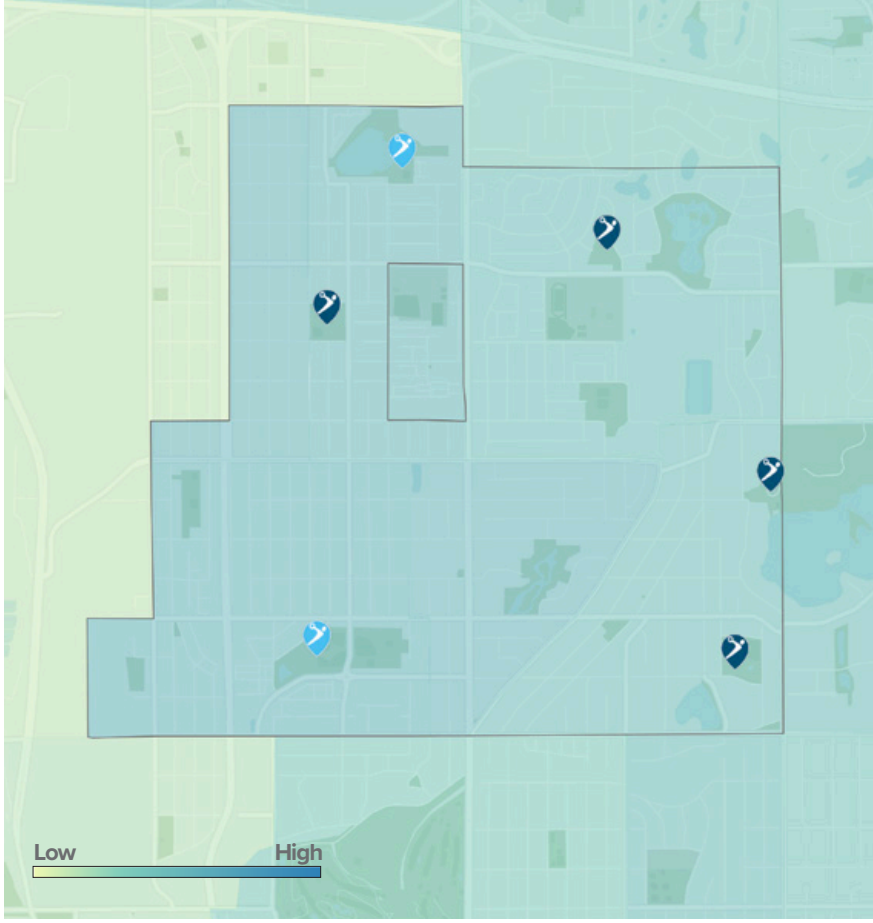
Low activity level

PHYSICAL & SOCIAL DATA

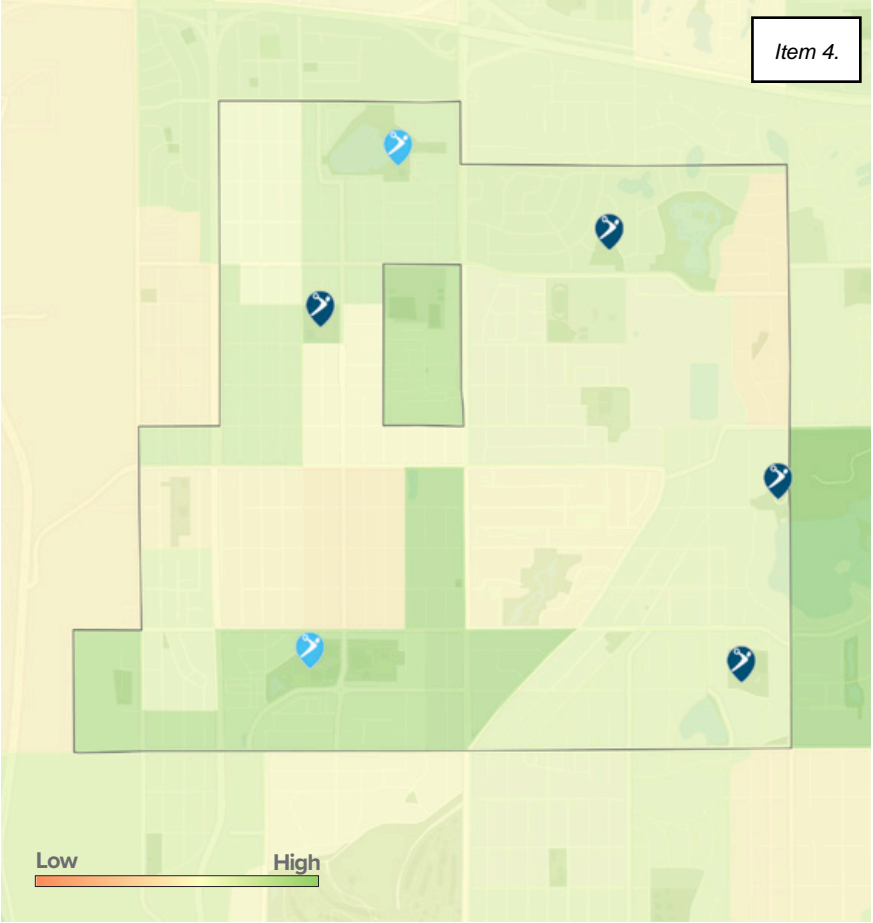
CITY WIDE INVENTORY



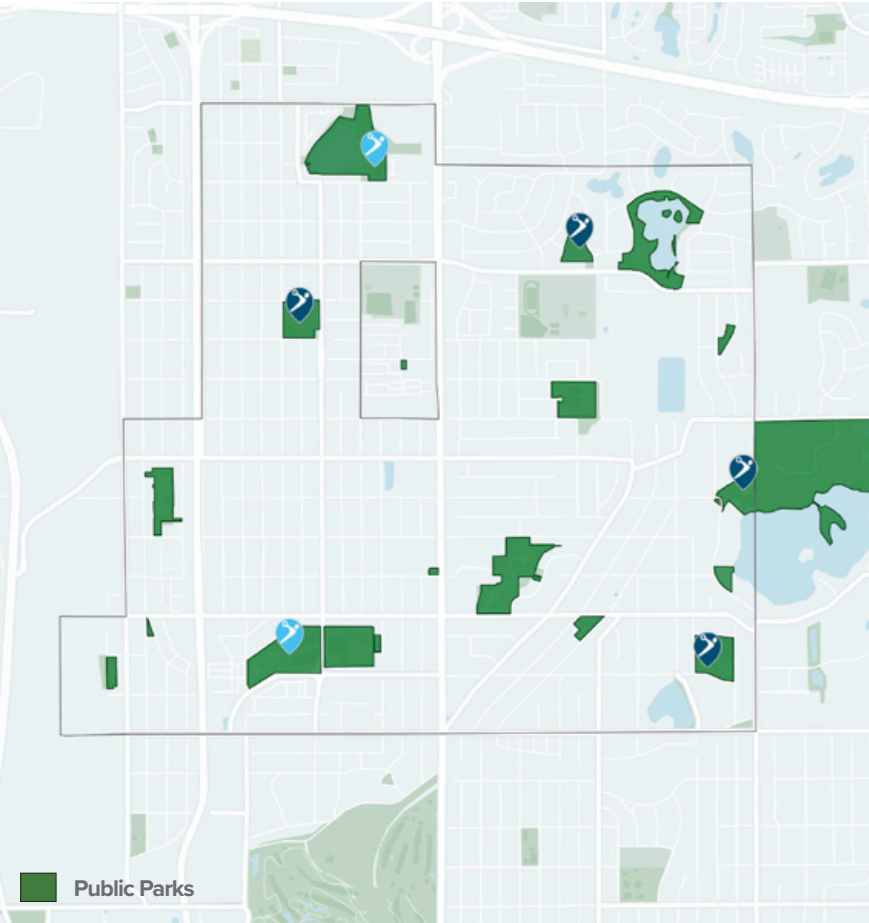
EQUITY MAP



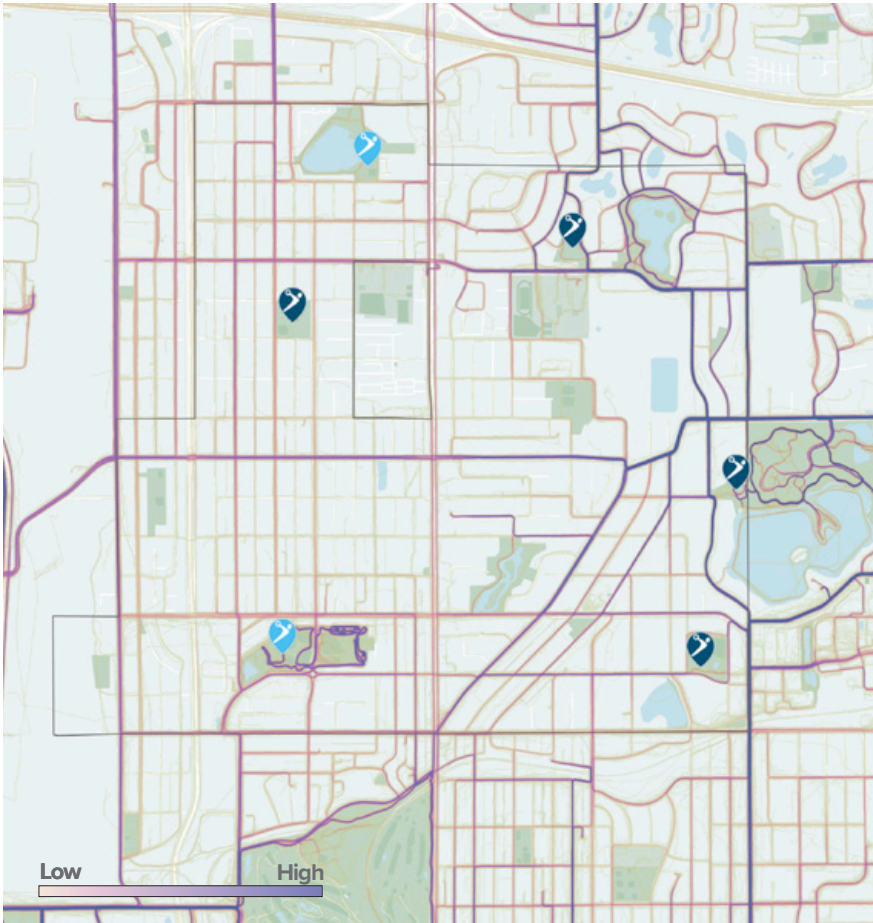
POPULATION DENSITY



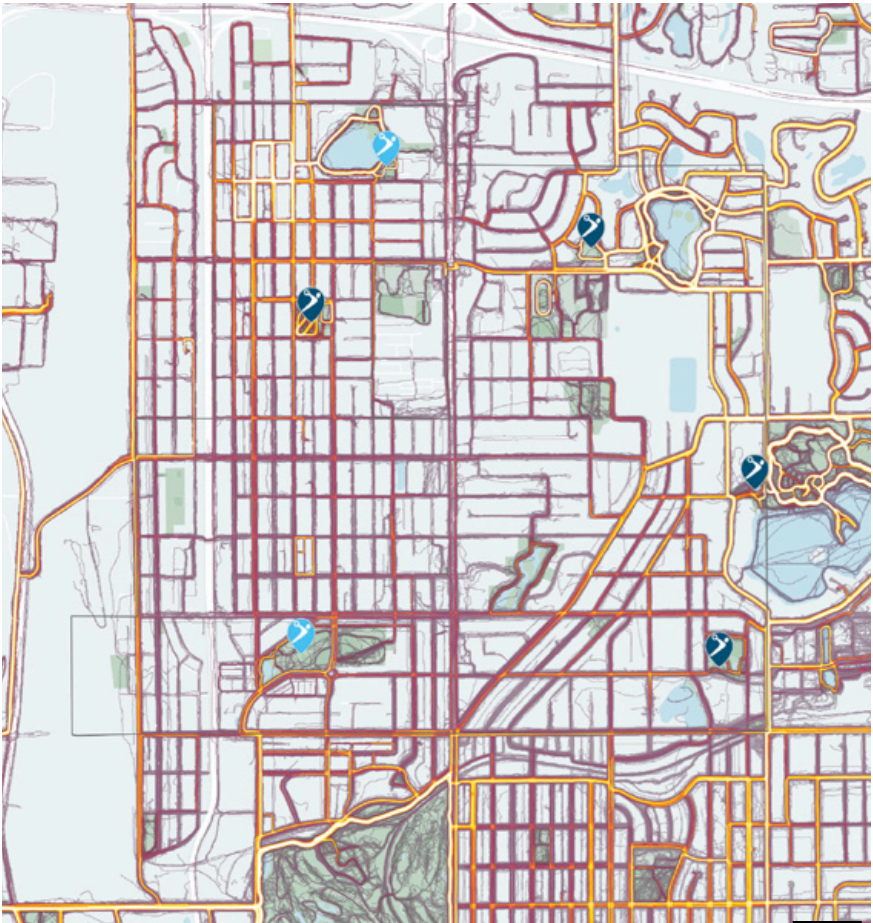
WALKABILITY



PARK OPEN SPACE

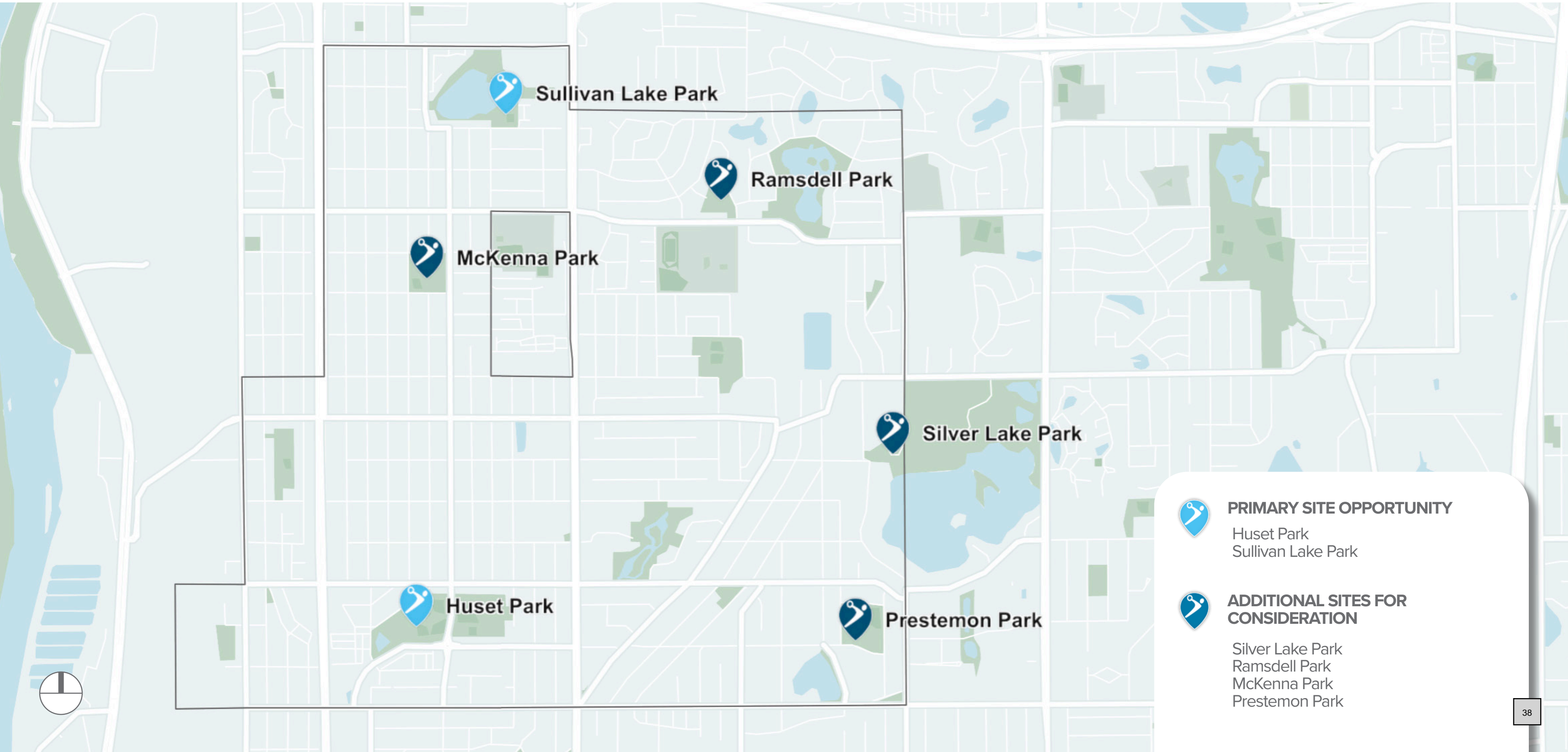


CYCLIST ACTIVITY



PEDESTRIAN ACTIVITY

SITE FEASIBILITY STUDY



TOP SITE LOCATIONS

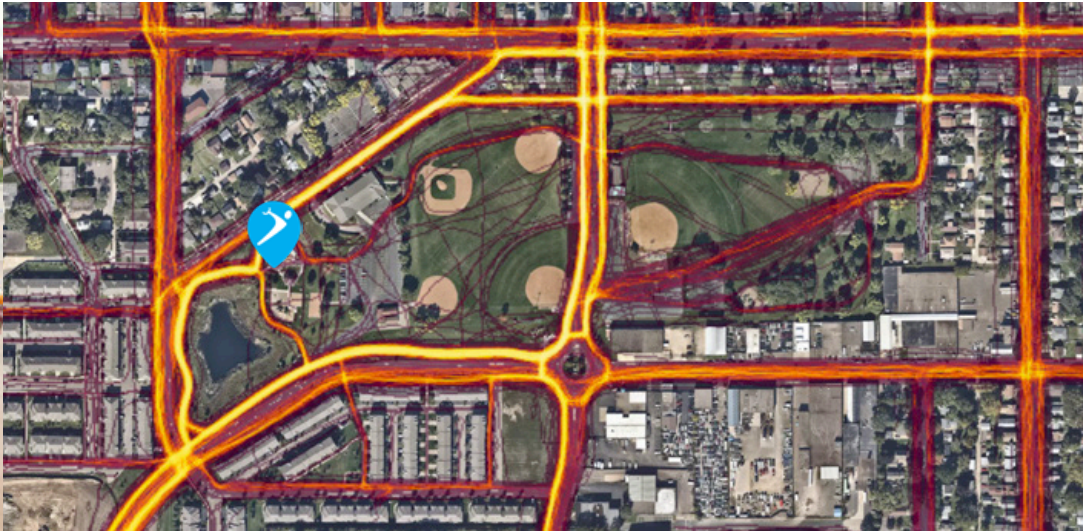


Top Site Selection Match for Maximum Grant Funding Opportunity

94%

HEALTHY
SITE SCORE

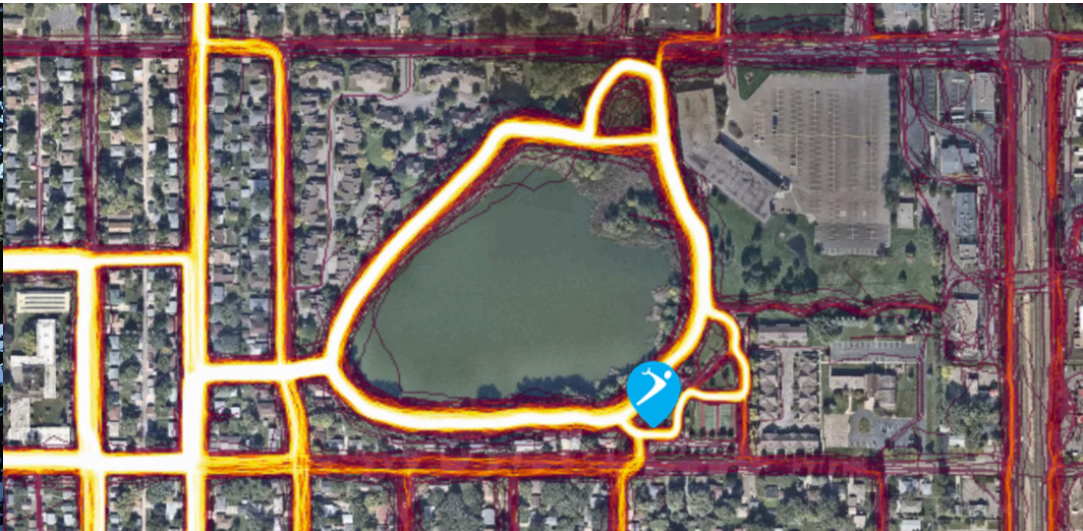
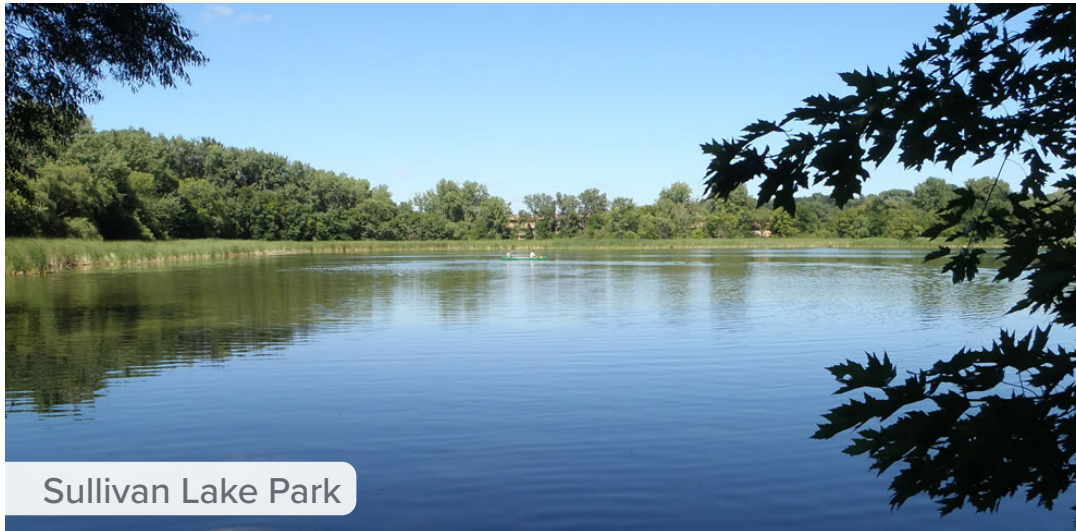
Huset Park
Top Scoring Elements:
1. Various onsite amenities
2. Strong community presence
3. Highly active area



90%

HEALTHY
SITE SCORE

Sullivan Lake Park
Top Scoring Elements:
1. High pedestrian activity
2. Lake views
3. Internal walking loop

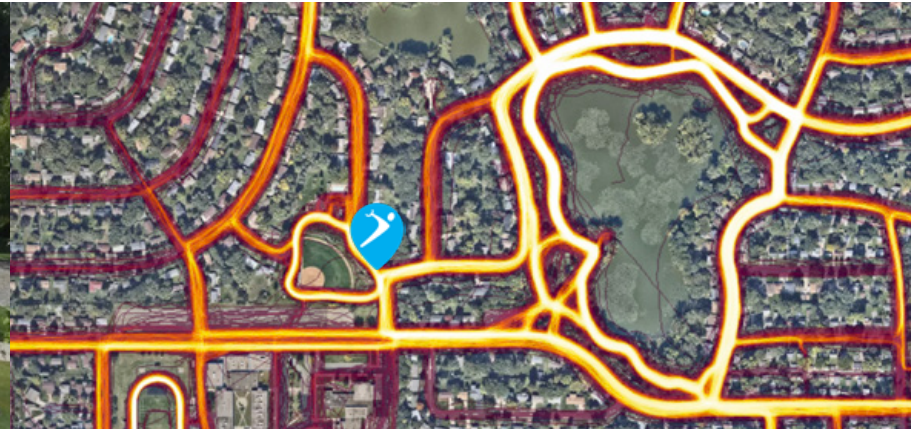



ADDITIONAL SITE LOCATIONS



88%
HEALTHY
SITE SCORE

Silver Lake Park



87%
HEALTHY
SITE SCORE

Ramsdell Park



80%
HEALTHY
SITE SCORE

McKenna Park



78%
HEALTHY
SITE SCORE

Prestmon Park



NATIONAL FITNESS CAMPAIGN

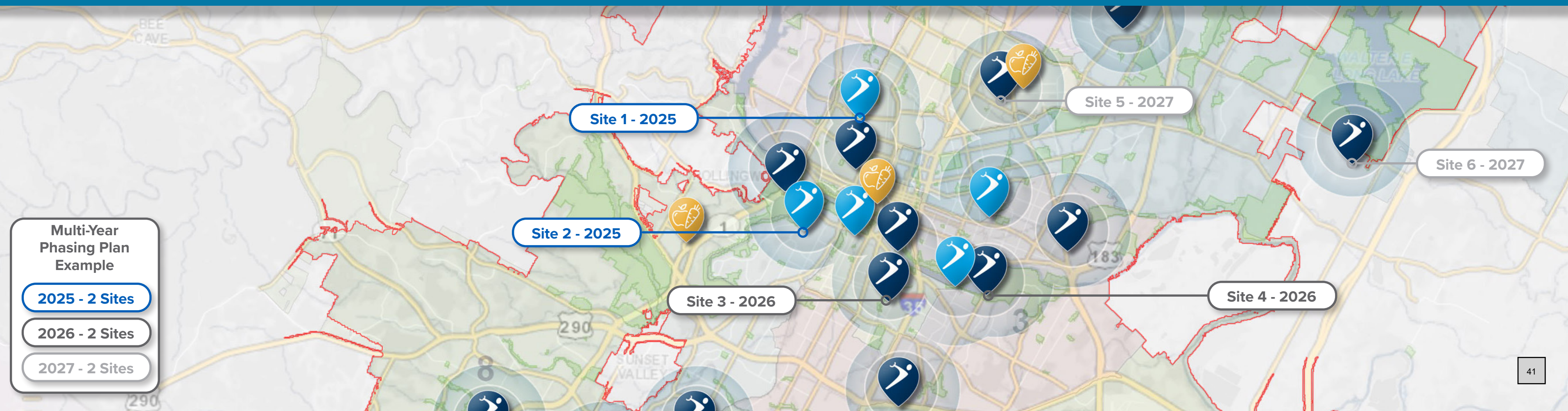
MODEL CITY PROGRAM

2025 • 2026 • 2027 GRANTS FOR QUALIFYING MUNICIPALITIES

ADDITIONAL GRANT FUNDING FOR MUTLI SITE PLANNING

INCLUDES

- **AWARD OF MULTI-YEAR, MULTI-SITE GRANT FUNDING (\$30,000-\$50,000 PER SITE)**
- **HEALTHY INFRASTRUCTURE FEASIBILITY STUDY AND PHASING PLAN**
- **DEDICATED STAFF : NFC PLANNING & LANDSCAPE ARCHITECTURE CONSULTING GROUP**





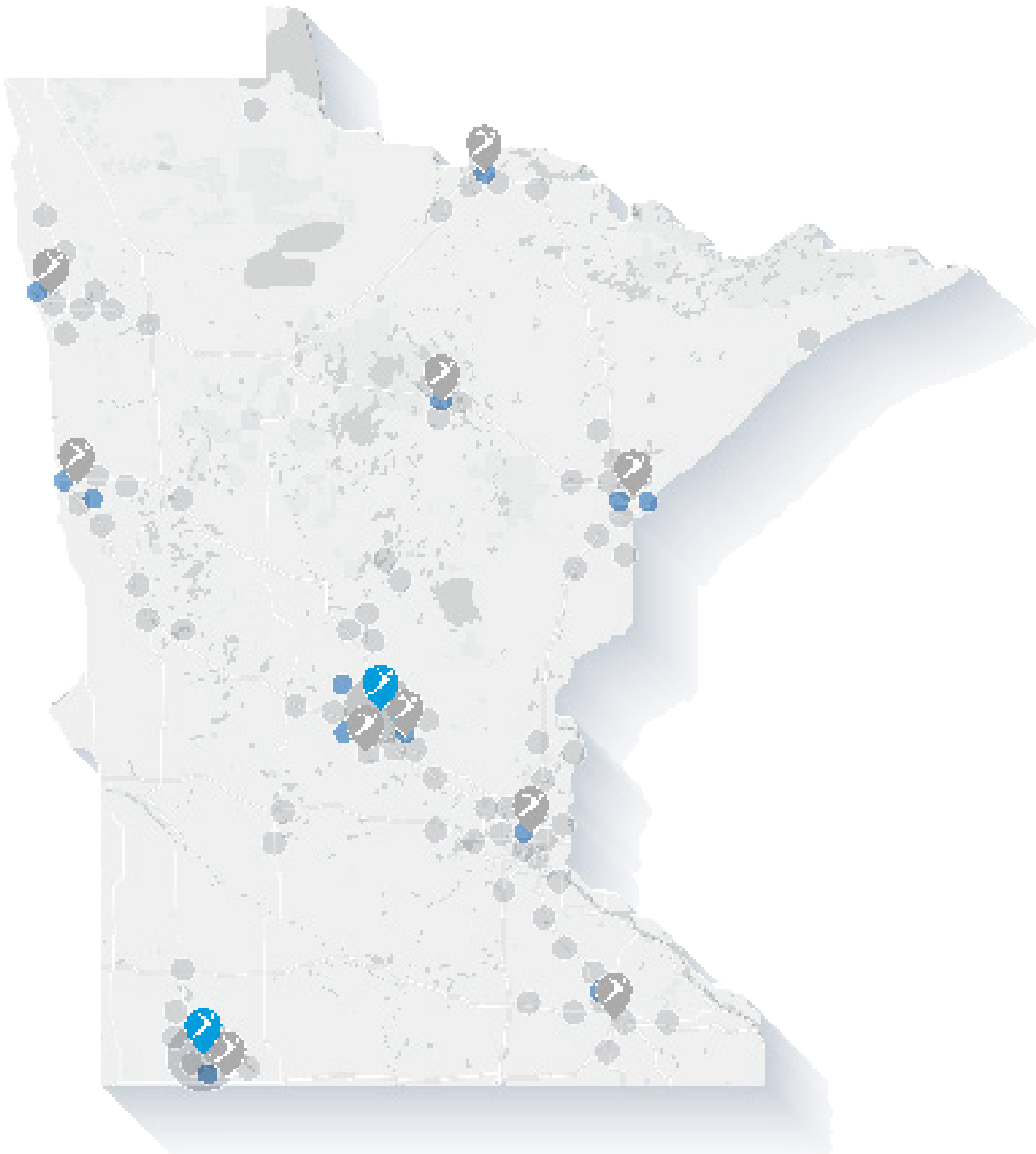
2024 MINNESOTA CAMPAIGN

PRESENTED BY



Strategic Plan Adopted for Health Impact Across State

Limited funding for 10 communities in 2024



\$500,000 in Funding Now Available
for Qualified Site Partners



NFC PROGRAM FUNDING

The Fitness Court® Studio and National Campaign Services \$ 195,000

NFC Grant Funding Award (\$30,000-\$50,000)

Fitness Court® Studio Art Options: (note: powder-coating color and included art design dependent on state sponsor)



Design Studio Standard Art Included



Local Artist \$25,000

OPTIONAL

NFC PROGRAM TOTAL \$ 145,000-165,000

CONCRETE SLAB (FULL STUDIO DIMENSIONS 38X76) est.\$ 0-40,000
Can be performed in-house or in-kind

NFC APPROVED INSTALLER NETWORK INSTALLATION TEAM \$ 32,500
Turn Key Fitness Court Assembly
Art & Graphic Installation With Prevailing Wage Rates: \$34,500
Installation Partner (separate agreement)

INSTALLATION & CONCRETE TOTAL ESTIMATE \$ 32,500-72,500

FITNESS COURT STUDIO & INSTALLATION TOTAL ESTIMATE AFTER \$50,000 GRANT FUNDING \$ 217,500*

*Assumes concrete pad costs of \$40,000 (national average) and includes Standard Art



NFC PROGRAM FUNDING

The Fitness Court® and National Campaign Services \$ 160,000

NFC Grant Funding Award (\$30,000-\$50,000)

Art & Custom Color Options



NFC Standard Included



NFC Design Studio \$10,000



Local Artist \$25,000



Featured Artist \$35,000

OPTIONAL

NFC PROGRAM TOTAL \$ 110,000-130,000

CONCRETE SLAB est.\$ 0-20,000
Can be performed in-house or in-kind

NFC APPROVED INSTALLER NETWORK INSTALLATION TEAM \$ 25,000
Turn Key Fitness Court Assembly
Art & Graphic Installation With Prevailing Wage Rates: \$27,000
Installation Partner (separate agreement)

INSTALLATION & CONCRETE TOTAL ESTIMATE \$ 25,000-47,000

FITNESS COURT & INSTALLATION TOTAL ESTIMATE AFTER \$50,000 GRANT FUNDING \$ 155,000*

*Assumes concrete pad costs of \$20,000 (national average) and includes Standard Art

JOIN US

LET'S BUILD HEALTHY COMMUNITIES **TOGETHER**



Discussion - Q&A

**NEXT
STEP**



**RELEASE GRANT APPLICATION
IF APPROPRIATE**

CITY COUNCIL WORK SESSION MEETING

AGENDA SECTION	WORK SESSION ITEM
MEETING DATE	MARCH 4, 2024

ITEM:	Amending Resolution 2022-46 - No Mow May								
DEPARTMENT: Administration		BY/DATE: Will Rottler / February 29, 2024							
<p>CORE CITY STRATEGIES: <i>(please indicate areas that apply by adding an "X" in front of the selected text below)</i></p> <table> <tr> <td>X_Healthy and Safe Community</td><td>X_Thriving and Vibrant Destination Community</td></tr> <tr> <td>_Equitable, Diverse, Inclusive, and Friendly</td><td>_Strong Infrastructure and Public Services</td></tr> <tr> <td>_Trusted and Engaged Leadership</td><td>X_Sustainable</td></tr> </table>				X_Healthy and Safe Community	X_Thriving and Vibrant Destination Community	_Equitable, Diverse, Inclusive, and Friendly	_Strong Infrastructure and Public Services	_Trusted and Engaged Leadership	X_Sustainable
X_Healthy and Safe Community	X_Thriving and Vibrant Destination Community								
_Equitable, Diverse, Inclusive, and Friendly	_Strong Infrastructure and Public Services								
_Trusted and Engaged Leadership	X_Sustainable								

BACKGROUND:

In 2022, the Columbia Heights City Council passed Resolution 2022-46 supporting No Mow May. In the past, City staff have created yard signs for residents to purchase to show their support for No Mow May. Since then, research has shown that No Mow May may not be providing the benefits as was once thought.

STAFF RECOMMENDATION:

Staff recommends amending No Mow May and developing a marketing campaign in support of Less Mow May.

ATTACHMENT(S):

- Resolution No. 2022-46
- Less Mow May information from the City of New Brighton, Minnesota.

RESOLUTION NO. 2022-46

Resolution of the City Council for the City of Columbia Heights Supporting No Mow May.

Whereas, the Columbia Heights City Council recognizes bees and other pollinators are integral to pollination of plants in order to grow a wide diversity of essential foods including fruit, nuts, and vegetables; and

Whereas, pollinator populations are threatened due to habitat loss, neonicotinoid use, pathogens and parasites; and

Whereas, the city of Columbia Heights has taken many actions to protect and promote pollinators including planting native and pollinator friendly plants and trees in public spaces, establishing test native turfgrass areas, and providing native and pollinator education at the Library and Recreation; and

Whereas, recent research suggests pollinators make use of non-mown spaces as key floral resources during early spring in the upper Midwest of the United States; and

Whereas pollinators and floral resources have a positive relationship, where the increase in pollinators can increase the amount of flora and vice versa; and

Whereas the City Council finds it is in the public interest and consistent with adopted City policy for the City to demonstrate its commitment to a safe and healthy community environment through the implementation of initiatives that help increase the pollinator population.

Now, therefore, in accordance with the foregoing, and all ordinances and regulations of the City of Columbia Heights, the City Council of the City of Columbia Heights hereby Orders:

ORDER OF THE COUNCIL

1. The City continues its efforts to become a pollinator friendly City by ensuring best management practices for management of vegetation.
2. Proclaims May 1st through 31st annually as “No Mow May”, and encourages all residents of the City who wish to participate in this initiative refrain from mowing their lawns in the month of May to provide vital early spring flowers for bees and other pollinators that emerge from hibernation.
3. The City temporarily suspends enforcement of Columbia Heights City Code requirements in Section 4.203 (A)(c) and (B) “Any tall weeds or grass growing upon any lot or parcel of land in the city to a height greater than nine inches . . .” and “The weed inspector or delegated assistant shall notify the affected property owner that weeds which are on his property, must be eradicated, or controlled, in the manner prescribed by the inspector . . .”.from May 1 through May 31 of each year.
4. The City will continue to enforce City Code Section (A)(a) and the Minnesota State Mandate regarding the management of noxious weeds.

Passed this 11th day of April,
2022

Offered by: Murzyn, Jr.

Seconded by: Novitsky

Roll Call: All Ayes



Amada Márquez Simula, Mayor

Attest:



Sara Ion, City Clerk/Council Secretary

Mow Less May

The City of New Brighton is again encouraging its residents to consider taking a break from mowing their lawns during the month of May. The start of the growing season is a critical time for hungry, newly emerging native bees. Floral resources may be hard to find, especially in urban and suburban landscapes. By allowing lawns to grow longer and not applying pesticides to flowering plants in your lawn, you can provide nectar and pollen to help your bee neighbors thrive. Mowing less is just one thing we can do to protect pollinators. A study of unmowed yards from Lawrence University shows a fivefold increase in the number of bees during the month of May.

The City understands that not everyone can go the entire month of May without mowing. For one – the lawn can get pretty long! A follow-up study by the USDA Forest Service Northern Research Station found bee abundance still increased even when lawns were mown every other week. Mowing alone isn't the only answer to helping save our Pollinators. That is why the Parks and Recreation Department is also offering programs to help residents learn about pollinator-friendly butterfly gardens and Forester talks. You can find the information online - www.newbrightonmn.gov/register

In the meantime – register to participate in our Mow Less May:

Register

Once registered, participants can pick up a lawn sign from the New Brighton Community Center to show their support for No Mow May. Lawn signs will be available for pick-up starting the first week of May, and participants will be notified by email when they are ready to pick up.

If you have a sign from last year, you can reuse it!

**CITY COUNCIL WORK SESSION MEETING**

AGENDA SECTION	WORK SESSION ITEM
MEETING DATE	MARCH 4, 2024

ITEM:	Parks and Recreation Commission – Park Plan update	
DEPARTMENT:	Administration / Public Works	BY/DATE: Kevin Hansen and David Cullen / February 29, 2024
CORE CITY STRATEGIES: <i>(please indicate areas that apply by adding an “X” in front of the selected text below)</i>		
<input type="checkbox"/> Healthy and Safe Community		
<input checked="" type="checkbox"/> Thriving and Vibrant Destination Community		
<input type="checkbox"/> Equitable, Diverse, Inclusive, and Friendly		
<input checked="" type="checkbox"/> Strong Infrastructure and Public Services		
<input type="checkbox"/> Trusted and Engaged Leadership		
<input type="checkbox"/> Sustainable		

BACKGROUND:

City code section § 3.302 established a City PARK AND RECREATION COMMISSION. Amended in 2021, it provides that the Commission shall recommend improvements for parks and shall have the authority to make reasonable administrative rules and regulations, including public use of park lands and buildings, but shall at all times be subject to the direction and authority of the Council.

In 2024, the Commission will be updating the Park Plan, last completed in 1996. For reference, a copy of the 1996 Plan Summary is attached. As part of that process, the Commission will be seeking input from the community to help guide the updated plan. The Commission may utilize outreach at events such as the City Services Expo, Community Art and Info Fair and Music in the Park events. The Communications department will also assist with a survey available through the City’s website and other social media. Some park related questions were asked in the most recent City wide survey. Staff provided the Park and Recreation Commission a copy of both the City-wide survey completed by Morris Leatherman and the online survey completed by City staff. Utilizing these, staff will work with the Commission to focus the survey questions on the plan update and avoid repeating the recent survey questions.

One item that has been discussed in the past with the Council is Murzyn Hall, but more broadly a future redevelopment of JPM to a community center. Staff desires direction from the Council on including a Community Center in the survey for feedback in 2024, or direct that be a separate effort at a future date.

STAFF RECOMMENDATION:

Review and discussion for public engagement process for the park plan update, and possibly including Murzyn Hall.

ATTACHMENT(S):

Plan Summary

Serving as the backbone for the community, the Columbia Heights Park System is considered to be one of the major community assets. Providing beauty, recreation, open green space, and the opportunity for neighborhood interaction, the City's parks contribute profoundly to the look, feel, and vitality of the community. Besides helping raise property value, the Columbia Heights Park System positively impacts the health, crime prevention efforts, the economy, and the quality of life in Columbia Heights.

Like most of our urban parks, the Columbia Heights Park System has suffered from years of inadequate maintenance, aging facilities, governmental streamlining, lack of sufficient labor, inadequate planning, and very heavy usage rates. As the population and demand for various park and recreational facilities changes, so must we in terms of how we think about parks and their role in the community.

It is now time for this change. In doing so we must first renew the interest in the minds of the city decision-makers as well as the general public that parks and trails are not luxuries, but essential elements of a broader strategy to promote fiscal strength, private economic growth, and improve the quality of life in Columbia Heights. Careful planning and promotion must be done on a park-by-park basis as well as on a broader City and Regional level. Issues to be considered must include changing demographic, land developments, recreation and facility trends, user characteristics, and park maintenance and management issues.

The first step is anticipating the paradigm shifts concerning the future of the Columbia Heights Park System is this plan. Intended to offer direction and guidance for future park planning and maintenance, we must remember that the results of this plan are not set in stone and that flexibility is essential to successful park planning.

As this plan sits at pivotal point between the current and future Columbia Heights Park Systems, it is recommended that a review similar to this, be conducted every three years to ensure the implementation of this plan is carried out to the fullest extent while best serving the residents of the Columbia Heights.

**CITY COUNCIL WORK SESSION MEETING**

AGENDA SECTION	WORK SESSION ITEM
MEETING DATE	MARCH 4, 2024

ITEM:	Confirm Board and Commission Applicant Interview Times on March 8 th and March 11 th .		
DEPARTMENT: Administration		BY/DATE: Kevin Hansen / February 29	
CORE CITY STRATEGIES: <i>(please indicate areas that apply by adding an "X" in front of the selected text below)</i>			
<input type="checkbox"/> Healthy and Safe Community		<input type="checkbox"/> Thriving and Vibrant Destination Community	
<input checked="" type="checkbox"/> Equitable, Diverse, Inclusive, and Friendly		<input type="checkbox"/> Strong Infrastructure and Public Services	
<input type="checkbox"/> Trusted and Engaged Leadership		<input type="checkbox"/> Sustainable	

BACKGROUND:

Council reviewed the 2024 Application and Board and Commission applications and interview questions at the February 2024 Work Session. Council agreed that applications would be accepted through February 29, 2024, and interviews for open positions conducted on March 8th and 11th.

SUMMARY OF CURRENT STATUS:

Staff has received 17 applications for the following open positions:

Charter Commission – 1 (appointed by District Chief Judge)

Library Board - 2

Park & Recreation Commission - 3

Planning Commission - 3

All applications are attached for review, and applicants have been sent an invitation to schedule a time for their interview. At the conclusion of the interviews Council will advise staff on appointments to be approved via resolution at the March 25, 2024 City Council meeting. Additionally, Council will advise staff on the process of informing commissioners of appointments.

ATTACHMENT(S):

Board and Commission Applications (redacted)

Board and Commission Interview Schedules.

First Name	Last Name	Preference of Commission	Returning Member
Teresa	Eisenbise	Park and Rec, Sustainability	Yes, one year on Park and Rec
Joe	Piwoschuk	Library Board	No
Paul	Moses	Planning Commission	No
Chris	Christopherson	Park and Recreation Commission	No
Colin	Winslow	Park and Recreation Commission	No
Clara	Wolfe	Planning , Park and Recreation Commission	Yes, one full term on Planning Commission
Dirk	Schmitz	Planning Commission	No
Steve	Smith	Library Board	Past Member, not consecutive on Library
Ahmed	Maameri	Planning Commission	No
Amina	Maameri	Library Board	No
Mark	Vargas	Planning Commission	Yes, one full term on Planning Commission
Robert	Rogne	Planning, Park and Rec, Library, Charter	No
Chris	Polley	Library Board	Yes, non consecutive, 1 full term, 1 partial Library Board
Avery	Metzger	Planning, Parks and Recreation	No
Priscilla	Perez Umphress	Library Board	No
Christine	Brown	Charter Commission, Planning Commission	No
Grant	Westberg	Park and Recreation Commission	No
Friday, March 8	1:00 PM		
Friday, March 8	1:20 PM		
Friday, March 8	1:40 PM		
Friday, March 8	2:00 PM		
Friday, March 8	2:20 PM		
Friday, March 8	2:40 PM		
Friday, March 8	3:00 PM		
Friday, March 8	3:20 PM		
Friday, March 8	3:40 PM		
Friday, March 8	4:00 PM		
Monday, March 11	3:00 PM		
Monday, March 11	3:20 PM		
Monday, March 11	3:40 PM		
Monday, March 11	4:00 PM		
Monday, March 11	4:20 PM		
Monday, March 11	4:40 PM		
Monday, March 11	5:00 PM		

COLUMBIA HEIGHTS

City Board and Commission Application, 2023

Please **number** your choices according to preference:
(leave blank any one on which you do not wish to serve)

___ Economic Development Authority

___ Planning Commission

___ Charter Commission*

1 Park & Recreation Commission

2 Sustainability Commission

**For the Charter Commission, please indicate if you are a qualified voter:*

___ Library Board

Note: Find Youth Commission applications at
www.columbiaheightsmn.gov/youth

___ Yes ___ No

Name

Teresa Eisenbise

Phone

City

Columbia Heights

State

MN

Zip

55421

Email Address

Number of years/months resident of Columbia Heights

10

Property you own in Columbia Heights, if any (other than Residence)

If you are appointed to a City Board or Commission, your Employer and phone number for the purpose of this appointment will be City Hall. If you have other work, please complete the following.

Employer

Work Phone

Position Title/Occupation

Educational Background:

University of Wisconsin - River Falls, BA Journalism

DONA International Birth Doula Workshop certification

Volunteer, Civic, Professional and Community Activities:

Columbia Heights Parks & Recreation Commission, Columbia Heights Library Board, Anoka County Recycling Ambassador, Minneapolis Toy Library, Columbia Heights Parent Advisory Council, Highland Elementary PTO, Hennepin County Library, Minnesota Valley National Wildlife Refuge, Como Park Conservatory, Multicultural Committee of UWRF

Professional Designations/Awards/Honors/Previous Government Service:

Educator License, Columbia Heights election judge, Minneapolis election judge, Columbia Heights recycling champion, Award in Excellence for Radio Broadcast Journalism

Please describe why you are interested in serving on a board or commission and why you feel you are qualified:

In my short time on the Parks & Rec commission I have come to understand the needs of the city, its citizens, and the Parks & Rec department. My interest in civic service and improving public immenities remains high. I've only just begun my work in strategic planning, aiding in grant funding, and supporting the staff in their on-going work.

What unique qualities, perspectives, and life experiences would you bring to this board/commission and the City?

As a long-time citizen of Columbia Heights, I have visited each park and expereined them with my family and friends. I've volunteered on county levels and with the public school. My work with non-profits has introduced me to the world of grants and funding for programming and projects. These experiences make me well-qualified to continue being a commissioner.

Please indicate what (if any) evenings you are not available for meetings

☐ Mon ☐ Tue ☐ Wed ☐ Thurs ☐ Fri

Does the current meeting schedule of the commission(s) you are interested work for you?

☒ Yes ☐ No

Please list three references (do not include the Mayor or Councilmembers)

Name	Address	Phone	Email Address
Rebecca Nutter			
Abby Sundquist			
Renee Dougherty			

How did you hear about the position? If someone recommended you to apply, may we contact them? If so, please provide their contact information.

Knowing that my term was ending I sought the application out. I also received a city newsletter email that shared the open positions,

Important Information About Your Application- Data Privacy Notice

Minnesota law requires that you be informed of the purpose and intended use of the information you are providing on this application. Per Minnesota Statute 13.601, subd. 3a, your name, address, occupation, education, training, civic affiliations, qualifications, experience, and veteran status are available to anyone who requests the information.

This information will be used to identify you as an applicant, enable us to contact you when additional information is required, send you notices, and assess your qualifications for appointment. This data is not legally required, but refusal to supply the information requested may affect the City Council's ability to accurately evaluate your application.

Should you be appointed to a City of Columbia Heights Board or Commission, your residential address and either a phone number or email address where you can be reached will also become public information (per Minnesota Statute 13.601, subd. 3b). The purpose is to list contact information for Board/Commission members on a public roster.

Please select which of the following you will allow listed on a public roster (you must select either email or phone number).

☒ Email ☐ Phone Number ☐ Both

By typing my name or handwriting my signature, I certify that I have read and understand the Data Privacy Notice and certify that the statements in this application are true and correct to the best of my knowledge:

Signature: Teresa Eisenbise

Date: 2-5-2024

Return completed application to:

City of Columbia Heights

Attn: City Clerk

590 40th Ave NE

Columbia Heights, MN 55421

OR [Email completed application to sion@columbiaheightsmn.gov](mailto:sion@columbiaheightsmn.gov)

COLUMBIA HEIGHTS

City Board and Commission Application, 2024

Please **number** your choices according to preference:
(leave blank any one on which you do not wish to serve)

☐ Economic Development Authority

☐ Planning Commission

☐ Charter Commission*

☐ Park & Recreation Commission

☐ Sustainability Commission

*For the Charter Commission, please
indicate if you are a qualified voter:

☒ Library Board

Note: Find Youth Commission applications at
www.columbiaheightsmn.gov/youth

☐ Yes ☐ No

Name

Joseph Pwoschuk

Phone

[REDACTED]

Street Address

[REDACTED]

City

CH

State

MN

Zip

55421

Email Address

[REDACTED]

Number of years/months resident of Columbia Heights

14 years, 4 months

Property you own in Columbia Heights, if any (other than Residence)

NA

If you are appointed to a City Board or Commission, your Employer and phone number for the purpose of this appointment will be City Hall. If you have other work, please complete the following.

Employer

Retired

Work Phone

Position Title/Occupation

Educational Background:

U of MN - Duluth - BAS - Communicative Disorders (Speech Path)
U of MN - Duluth - MIS - Industrial Hygiene

Volunteer, Civic, Professional and Community Activities:

Irondale Youth BB Coaching
Home Owners Association - President
SACA - volunteer meal delivery
Thunder Bay Historical Museum Society Member

Professional Designations/Awards/Honors/Previous Government Service:

CSP - Certified Safety Professional
Proctor Public Schools - Speech Pathologist
Sr Safety Investigator - MN OSHA
Safety, Health and Risk Management Manager MN Dept. Human Services

Please describe why you are interested in serving on a board or commission and why you feel you are qualified:

I am a lifelong reader, researcher, and library patron. For several years I managed the MN Dept. of Human Services Library in St. Paul. That experience provided an interesting "behind the scenes" look at modern library operations. Now that I'm retired, I'd like to join the library board, a strong interest of mine, to serve and support the mission of the CHPL.

What unique qualities, perspectives, and life experiences would you bring to this board/commission and the City?

As an avid reader and library patron I am passionate about ensuring the provision of library services. I also have extensive policy writing and editing experience. I have also successfully been a member of several wide-ranging boards or committees.

Please indicate what (if any) evenings you are not available for meetings

☐ Mon ☐ Tue ☐ Wed ☐ Thurs ☐ Fri

Does the current meeting schedule of the commission(s) you are interested work for you?

☒ Yes ☐ No

Please list three references (do not include the Mayor or Councilmembers)

Name	Address	Phone	Email Address
Mark Jennings			
Greg Ensberg			
Bonnie Wohlberg			

How did you hear about the position? If someone recommended you to apply, may we contact them? If so, please provide their contact information.

Internet

Important Information About Your Application- Data Privacy Notice

Minnesota law requires that you be informed of the purpose and intended use of the information you are providing on this application. Per Minnesota Statute 13.601, subd. 3a, your name, address, occupation, education, training, civic affiliations, qualifications, experience, and veteran status are available to anyone who requests the information.

This information will be used to identify you as an applicant, enable us to contact you when additional information is required, send you notices, and assess your qualifications for appointment. This data is not legally required, but refusal to supply the information requested may affect the City Council's ability to accurately evaluate your application.

Should you be appointed to a City of Columbia Heights Board or Commission, your residential address and either a phone number or email address where you can be reached will also become public information (per Minnesota Statute 13.601, subd. 3b). The purpose is to list contact information for Board/Commission members on a public roster.

Please select which of the following you will allow listed on a public roster (you must select either email or phone number).

☒ Email ☐ Phone Number ☐ Both

By typing my name or handwriting my signature, I certify that I have read and understand the Data Privacy Notice and certify that the statements in this application are true and correct to the best of my knowledge:

Signature:

JPP

Date:

2/10/24

Return completed application to:

City of Columbia Heights
Attn: City Clerk
3989 Central Ave NE
Columbia Heights, MN 55421

OR [Email completed application to sion@columbiaheightsmn.gov](mailto:sion@columbiaheightsmn.gov)

COLUMBIA HEIGHTS

City Board and Commission Application, 2024

Please **number** your choices according to preference:
(leave blank any one on which you do not wish to serve)

___ Economic Development Authority

☒ Planning Commission

___ Charter Commission*

___ Park & Recreation Commission

___ Sustainability Commission

*For the Charter Commission, please
indicate if you are a qualified voter:

___ Library Board

Note: Find Youth Commission applications at
www.columbiaheightsmn.gov/youth

___ Yes ___ No

Name

PAUL SOUNDARAJ MOSES

Phone

City

Columbia Hgts

State

Minnesota

Zip

55421

Email Address

Number of years/months resident of Columbia Heights

10 years

Property you own in Columbia Heights, if any (other than Residence)

Same as Residence

If you are appointed to a City Board or Commission, your Employer and phone number for the purpose of this appointment will be City Hall. If you have other work, please complete the following.

Employer

Cummins Inc

Work Phone

Position Title/Occupation

Senior Software Engineer

Educational Background:

- Graduated with my Bachelors in Electrical Engineering at Purdue University in 2012.
- Graduated with my Masters in Electrical Engineering from University of St. Thomas in 2017.

Volunteer, Civic, Professional and Community Activities:

- Participated in the community dialogue with the judges of the 10th Judicial district.
- Attended some of the Multicultural Advisory Committee (MAC) meetings.
- Worked at Feed my starving children a number of times.
- Do STEM based teaching at a local school.

Professional Designations/Awards/Honors/Previous Government Service:

- Received Engineering in Training (EIT) certificate and in the process of obtaining the Professional Engineering (PE) license.
- Six Sigma green belt certified.
- Certification in Allen Bradley and Schneider Electric PLC programming.
- Certified in Medium Voltage applications.

Please describe why you are interested in serving on a board or commission and why you feel you are qualified:

Columbia Heights is my home and has been my home for almost ten years. I love this city and feel a sense of belonging here. I have worked on complex backup power systems all over the country. I have designed backup power systems for military bases, datacenters, hospitals .etc. While my experience is not directly in planning and zoning, I've learned how to analyze complex systems and I believe this will be an asset to the committee. In short, I want to be able to use my engineering training in service of this city.

What unique qualities, perspectives, and life experiences would you bring to this board/commission and the City?

I grew up in South India and then moved to Oman in the Middle East as a teenager. I grew up in a different part of the world and bring different ideas and perspectives that I know will be beneficial for our city. I have also worked on sustainable energy development as part of my Master's program and therefore have a deeper understanding and passion for sustainability.

Please indicate what (if any) evenings you are not available for meetings

☐ Mon ☐ Tue ☒ Wed ☐ Thurs ☐ Fri

Does the current meeting schedule of the commission(s) you are interested work for you?

☒ Yes ☐ No

Please list three references (do not include the Mayor or Councilmembers)

Name	Address	Phone	Email Address
Jin S. Kim			
Dana Caraway			
John Gianoulis			

How did you hear about the position? If someone recommended you to apply, may we contact them? If so, please provide their contact information.

John Gianoulis listed above recommended me for this position. Please go ahead and contact him.

Important Information About Your Application- Data Privacy Notice

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Please select which of the following you will allow listed on a public roster (you must select either email or phone number).

☐ Email ☐ Phone Number ☒ Both

By typing my name or handwriting my signature, I certify that I have read and understand the Data Privacy Notice and certify that the statements in this application are true and correct to the best of my knowledge:

Signature: Paul Soundaraj Moses

Date: 02/17/2024

Return completed application to:

City of Columbia Heights

Attn: City Clerk

3989 Central Ave NE

Columbia Heights, MN 55421

OR [Email completed application to sion@columbiaheightsmn.gov](mailto:sion@columbiaheightsmn.gov)

COLUMBIA HEIGHTS

City Board and Commission Application, 2024

Please number your choices according to preference:
(leave blank any one on which you do not wish to serve)

☐ Economic Development Authority

☐ Planning Commission

☐ Charter Commission*

☒ Park & Recreation Commission

☐ Sustainability Commission

*For the Charter Commission, please
indicate if you are a qualified voter:

☐ Library Board

Note: Find Youth Commission applications at
www.columbiaheightsmn.gov/youth

☐ Yes ☐ No

Name

Chris Christopherson

Phone

Street Address

City

Columbia Heights

State

MN

Zip

55421

Email Address

Number of years/months resident of Columbia Heights

2years

Property you own in Columbia Heights, if any (other than Residence)

NA

If you are appointed to a City Board or Commission, your Employer and phone number for the purpose of this appointment will be City Hall. If you have other work, please complete the following.

Employer

Edina Realty

Work Phone

Position Title/Occupation

Realtor/ Agent

Educational Background:

High school. Some college

Volunteer, Civic, Professional and Community Activities:

Awarded the Ron Wojack award as the owner of the Unofficial dive bar.
Board member of the Southeast como improvement association 2012-2015
2016 candidate Brooklyn Park City Council

Professional Designations/Awards/Honors/Previous Government Service:

Licensed Real Estate Salesperson
Member of the National Association of Realtors

Please describe why you are interested in serving on a board or commission and why you feel you are qualified:
I have extra time on my hands and would like to help my community

Item 7.

What unique qualities, perspectives, and life experiences would you bring to this board/commission and the City?
Neighbor, father, ex business owner. I believe I have a balanced approach to politics that can help cut through some of the difficulties that exist.

Please indicate what (if any) evenings you are not available for meetings

___ Mon ___ Tue ___ Wed ___ Thurs ___ Fri

Does the current meeting schedule of the commission(s) you are interested work for you?

☒ Yes ___ No

Please list three references (do not include the Mayor or Councilmembers)

Name	Address	Phone	Email Address
Ryan Laniel			
Adam Scherf			
Clara Wolfe			

How did you hear about the position? If someone recommended you to apply, may we contact them? If so, please provide their contact information.

Clara Wolfe- 763-245-6114

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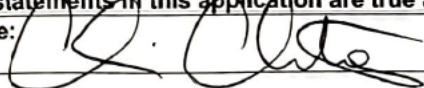
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Please select which of the following you will allow listed on a public roster (you must select either email or phone number).

___ Email ___ Phone Number ☒ Both

By typing my name or handwriting my signature, I certify that I have read and understand the Data Privacy Notice and certify that the statements in this application are true and correct to the best of my knowledge:

Signature:



Date:

2-19-24

Return completed application to:

City of Columbia Heights
Attn: City Clerk
3989 Central Ave NE
Columbia Heights, MN 55421

OR Email completed application to sion@columbiaheightsmn.gov

COLUMBIA HEIGHTS

City Board and Commission Application, 2024

Please **number** your choices according to preference:
(leave blank any one on which you do not wish to serve)

___ Economic Development Authority

___ Planning Commission

___ Charter Commission*

1 Park & Recreation Commission

___ Sustainability Commission

**For the Charter Commission, please indicate if you are a qualified voter:*

___ Library Board

Note: Find Youth Commission applications at
www.columbiaheightsmn.gov/youth

___ Yes ___ No

Name

Colin Winslow

Phone

<div></div>	City Columbia heights	State MN	Zip 55421
Email Address <div></div>	Number of years/months resident of Columbia Heights 6 months		

Property you own in Columbia Heights, if any (other than Residence)

5055/5057 Jackson St Ne

If you are appointed to a City Board or Commission, your Employer and phone number for the purpose of this appointment will be City Hall. If you have other work, please complete the following.

Employer

Standard Forwarding

Work Phone

Position Title/Occupation

Operations Manager

Educational Background:

I have a bachelors degree from Lock Haven Pennsylvania, and i have a masters degree from Indiana University of Pennsylvania.

Volunteer, Civic, Professional and Community Activities:

I do not have a ton of community activities. I moved from Pennsylvania to Minnesota and i have been looking to find my niche in life. I have had the urge to give back to the communtiy that has accepted someone not from here.

Professional Designations/Awards/Honors/Previous Government Service:

I am currently an E-4 in the Minnesota Army National guard, 11B

Please describe why you are interested in serving on a board or commission and why you feel you are qualified:

I am interested in this role because i believe it can help me give back to this community. I am looking to diversify my life and add things that can help expand my knowledge. I may not have the experiences that others have, but being a vocal part of this community is something i am looking forward to.

What unique qualities, perspectives, and life experiences would you bring to this board/commission and the City?

My experiences in the National guard, Moving from out of state to MN.

Please indicate what (if any) evenings you are not available for meetings

☐ Mon ☒ Tue ☐ Wed ☐ Thurs ☐ Fri

Does the current meeting schedule of the commission(s) you are interested work for you?

☒ Yes ☐ No

Please list three references (do not include the Mayor or Councilmembers)

Name	Address	Phone	Email Address
Kevin Humenansky			
Nia Golston			

How did you hear about the position? If someone recommended you to apply, may we contact them? If so, please provide their contact information.

City Newsletter

Important Information About Your Application- Data Privacy Notice

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Please select which of the following you will allow listed on a public roster (you must select either email or phone number).

☒ Email ☒ Phone Number ☐ Both

By typing my name or handwriting my signature, I certify that I have read and understand the Data Privacy Notice and certify that the statements in this application are true and correct to the best of my knowledge:

Signature: Colin Winslow

Date: 2-17-23

Return completed application to:

City of Columbia Heights

Attn: City Clerk

3989 Central Ave NE

Columbia Heights, MN 55421

OR [Email completed application to sion@columbiaheightsmn.gov](mailto:sion@columbiaheightsmn.gov)

COLIN WINSLOW

PROFESSIONAL SUMMARY

Experienced team leader, supply chain and logistics manager, and military professional with over five years overseeing teams, projects, and operations. Track record for developing optimized operational strategies, efficient training methods, and organized processes. Skilled administrator, manager, event planner, and supply chain expert currently serving on the Minnesota National Guard.

SKILLS

- **Management:** Conflict resolution, branding, communication, customer service, leadership, strategic planning, supervising, recruiting, event planning, military leadership.
- **Administrative:** Attention to detail, budgeting, time management, payroll, scheduling, profit and loss analysis.
- **Logistics & supply chain:** Organization, inventory management, operational oversight, LTL, process improvements, warehouse management, transportation logistics, shipping, health and safety regulations, efficiency, system development.
- **Technological:** SAP Warehouse Management, Microsoft Office, ABL.

WORK HISTORY

Operations Manager, Standard Forwarding

May 2023– Present

- Communicated the needs of the operation to ensure service directives of Standard Forwarding/DHL Freight US customers are met.
- Responsible for supervision and execution of the wrap up of the inbound dock operation, daily dispatch, and the set up for outbound operation.
- Lead a team of 20 Drivers and 3 Dock workers.
- Planned routes for drivers each morning to optimize getting the most freight to customers each day.
- Responsible for monitoring and execution of the pickup and delivery operation
- Assigned pick-ups throughout the day based on the least cost scheduling to the driver fleet.
- Communicate with drivers as pick-ups are assigned, this includes early closers, specialized account information, volume pick-ups, and locations where drivers are detained for an extended amount of time
- Communicate with customer service on the delivery of hot freight and special accounts.
- Coached, mentored and train drivers to improve work performance and morale.
- Knowledgeable of hazardous materials and all the paperwork, handling, placarding and storage.
- Communicated daily with the Terminal Manager including but not limited to: personnel needs, bid adjustments, equipment repair and maintenance, supply needs, disciplinary follow through and progressive discipline visibility.

Assistant Logistics Manager | KEB America

Jan. 2022 – May 2023

- Manage logistics through strategic planning. Organize warehouse operations and transportation. Coordinate and direct the full order cycle, identifying inefficiencies and providing solutions to optimize processes.
- Oversee human resources responsibilities, including supervising, coaching, training, and assigning tasks to warehouse team. Manage daily operations of material handling department covering metal cutting, warehouse logistics, receiving, packing, and shipping.
- Adhere to all safety rules and ISO regulations to ensure a professional, orderly, and safe work environment.
- Develop strategies to surpass sales goals and ensure optimal productivity levels. Helped the organization exceed yearly sales goal by 1.5 Million.
- Ship LTL, Parcel, Ocean, and Air Freight to customers across North America and International. Provide exceptional customer service through professional and informative communication, working to resolve any issues in a timely manner.
- Handles outbound shipments, International Shipments

- Works on continuous improvement to streamline the process
- Has daily meetings with both 1st and 2nd shift to ensure all expectations are met.

Infantry Soldier**Minnesota National Guard****Mar. 2020 – Present**

- Collaborate effectively within the team, upholding individual responsibilities and coordinating strategies and logistics to effectively adapt to changing circumstances.
- Enhanced public safety in collaboration with law enforcement teams for Operation Safety Net.
- Completed 22 weeks US Army Infantry one station unit training in Fort Benning, GA.
- Made sure other soldiers in my team has the correct equipment and hold them accountable each drill.

Freight Operations Supervisor | XPO Logistics**Jan 2021 – Jan. 2022**

- Supervised staff, assigned employee schedules, managed payroll, and ensured team met all targets and goals. Trained, coached, and mentored all employees and new supervisors.
- Implemented and adhered to all FMCSR, OSHA, and DOT policies and regulations to ensure safety and professionalism.
- Monitored production goals and productivity using Edge and Smart programs, tracking tonnage, and handling administration. Added to bypasses and made 550 lanes exceed management goals.

Project Coordinator | Tailgate Guys**Aug. 2018 – Oct. 2019**

- Organized operational and administrative event logistics for groups of 5-1,000 people. Managed scheduling, budgeting, payroll, and teams of 15 – 25 staff members for Pittsburgh, State College, and Buffalo.
- Coordinated updated warehouse inventory ensuring accuracy and attention to detail.
- Led event setup and take down. Managed cleaning and maintenance of equipment, facilities, and vehicles.
- Produced operations manuals for each event, outlining policies, protocol, and training for staff and clients.
- Negotiated with vendors, staffing agencies, and subcontractors to meet budget requirements.

EDUCATION**Master of Science in Sport Management | Indiana University of Pennsylvania****2019****Bachelor of Science in Sport Administration | Lock Haven University****2017**

COLUMBIA HEIGHTS

City Board and Commission Application, 2024

Please **number** your choices according to preference:
(leave blank any one on which you do not wish to serve)

___ Economic Development Authority

1 Planning Commission

___ Charter Commission*

2 Park & Recreation Commission

___ Sustainability Commission

**For the Charter Commission, please
indicate if you are a qualified voter:*

___ Library Board

Note: Find Youth Commission applications at
www.columbiaheightsmn.gov/youth

___ Yes ___ No

Name

Clara Wolfe

Phone

Street Address

City

Columbia Heights

State

MN

Zip

55421

Email Address

Number of years/months resident of Columbia Heights

23 yrs, 3 mos

Property you own in Columbia Heights, if any (other than Residence)

If you are appointed to a City Board or Commission, your Employer and phone number for the purpose of this appointment will be City Hall. If you have other work, please complete the following.

Employer

Schafer Richardson

Work Phone

Position Title/Occupation

Sr. Development Accountant

Educational Background:

B.A. Accounting - University of St. Catherine - St. Paul, MN

Volunteer, Civic, Professional and Community Activities:

Columbia Heights Planning Commissioner - 3/2021 to 3/2024

Columbia Heights Athletic Boosters - 9 years. - Lifetime member- previous positions include CEO, President, President Elect and board member.

CH School volunteer

Professional Designations/Awards/Honors/Previous Government Service:

2018 Ron Wojciak Memorial Award - Columbia Heights Athletic Boosters

Please describe why you are interested in serving on a board or commission and why you feel you are qualified:

I have served on the Planning Commission for the last 3 years. I have over 22 years of experience in multi-unit housing, commercial/office and hotel development. I have comprehensive knowledge of all financial aspects of property development and management. I have experience with grants, bonds and TIF funding as well. I have lived in Columbia Heights for over 23 years and I have been very active with volunteering my time to benefit the community.

I believe in public service.

Raising 3 kids in Columbia Heights as well as my volunteer experiences has kept me connected with community issues and needs.

What unique qualities, perspectives, and life experiences would you bring to this board/commission and the City?

I am an active listener and am known for being fair minded, impartial, and open to differing opinions. I am a firm believer that our diversity is a real strength for the city. I want to do what is best for the city and residents of Columbia Heights.

Please indicate what (if any) evenings you are not available for meetings

☐ Mon ☐ Tue ☐ Wed ☐ Thurs ☐ Fri

Does the current meeting schedule of the commission(s) you are interested work for you?

☒ Yes ☐ No

Please list three references (do not include the Mayor or Councilmembers)

Name	Address	Phone	Email Address
Chris Christopherson			
Kelly Harris			
Becky Hansen			

How did you hear about the position? If someone recommended you to apply, may we contact them? If so, please provide their contact information.

I am a current planning commissioner

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Please select which of the following you will allow listed on a public roster (you must select either email or phone number).

☐ Email ☐ Phone Number ☒ Both

By typing my name or handwriting my signature, I certify that I have read and understand the Data Privacy Notice and certify that the statements in this application are true and correct to the best of my knowledge:

Signature: *Clara Wolfe*

Date: 2/19/24

Return completed application on to:

City of Columbia Heights

Attn: City Clerk

3989 Central Ave NE

Columbia Heights, MN 55421

OR [Email completed application to sion@columbiaheightsmn.gov](mailto:sion@columbiaheightsmn.gov)

COLUMBIA HEIGHTS

City Board and Commission Application, 2024

Please **number** your choices according to preference:
(leave blank any one on which you do not wish to serve)

___ Economic Development Authority

X Planning Commission

___ Charter Commission*

___ Park & Recreation Commission

___ Sustainability Commission

*For the Charter Commission, please
indicate if you are a qualified voter:

___ Library Board

Note: Find Youth Commission applications at
www.columbiaheightsmn.gov/youth

___ Yes ___ No

Name

Dirk Schmitz

Phone

Street Address

City

Columbia Heights

State

MN

Zip

55421

Email Address

Number of years/months resident of Columbia Heights

64

Property you own in Columbia Heights, if any (other than Residence)

If you are appointed to a City Board or Commission, your Employer and phone number for the purpose of this appointment will be City Hall. If you have other work, please complete the following.

Employer

Retired

Work Phone

Position Title/Occupation

Educational Background:

Graduated from Anoka Technical Vocational School with a 2-year degree in Electrical Construction. Completed required continuing education courses to maintain electrical license throughout 40 year career.

Completed training/earned Emergency Medical Technician certificate. Completed Fire Marshall training and certification.

Volunteer, Civic, Professional and Community Activities:

St. Anthony Village Fire Department: 30 year volunteer. Served as Relief Association board member for roughly 15 years.

Oak Hill Baptist Church: Recording secretary for donations; assisted church treasurer.

FOCI_Minnesota Center for Glass Arts: Served 3 year term on board.

Castle Heights Playground: Construction committee member, ran temporary electrical service during construction and helped with ongoing maintenance.

Volunteered for Earth Day clean up events held in Columbia Heights.

Professional Designations/Awards/Honors/Previous Government Service:

Electrical Department Foreman, Minneapolis Convention Center (designed electrical layouts; managed crew)

Awards:

Hero of the Year 2002 (City of Minneapolis) resolved NSP power interruption problem for large televised Convention Center event

Eagle Promises Kept Award (2014 Eagan Electrical) for excellent customer service

Please describe why you are interested in serving on a board or commission and why you feel you are qualified:

As a lifelong resident of Columbia Heights, I would like to offer my experience to assist the city in maintaining the small town feel and quality of life residents currently enjoy in Columbia Heights through the way land is used, buildings constructed and related matters. It's important that the way these issues are handled benefit our residents and the environment in which they live.

What unique qualities, perspectives, and life experiences would you bring to this board/commission and the City?

In addition to the information already shared, as a homeowner in Columbia Heights, I have experience in adding a building to our lot in which I had to seek a variance. This allowed me to learn about the city's process in these matters.

Please indicate what (if any) evenings you are not available for meetings

☐ Mon ☐ Tue ☐ Wed ☐ Thurs ☐ Fri

Does the current meeting schedule of the commission(s) you are interested work for you?

☒ Yes ☐ No

Please list three references (do not include the Mayor or Councilmembers)

Name	Address	Phone	Email Address
Younus Ali			
Kevin Cardinal			
Patrick Sullivan			

How did you hear about the position? If someone recommended you to apply, may we contact them? If so, please provide their contact information.

Reading the city website and other city communications. I was also encouraged to apply during conversations with members the Planning and Zoning Commission.

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Please select which of the following you will allow listed on a public roster (you must select either email or phone number).

☐ Email ☒ Phone Number ☐ Both

By typing my name or handwriting my signature, I certify that I have read and understand the Data Privacy Notice and certify that the statements in this application are true and correct to the best of my knowledge:

Signature: Dirk J. Schmitz

Date: 2/21/2024

Return completed application to:

City of Columbia Heights

Attn: City Clerk

3989 Central Ave NE

Columbia Heights, MN 55421

OR [Email completed application to sion@columbiaheightsmn.gov](mailto:sion@columbiaheightsmn.gov)

COLUMBIA HEIGHTS

City Board and Commission Application, 2024

Please **number** your choices according to preference:
(leave blank any one on which you do not wish to serve)

☐ Economic Development Authority

☐ Planning Commission

☐ Charter Commission*

☐ Park & Recreation Commission

☐ Sustainability Commission

*For the Charter Commission, please
indicate if you are a qualified voter:

☒ Library Board

Note: Find Youth Commission applications at
www.columbiaheightsmn.gov/youth

☐ Yes ☐ No

Name Stephen D Smith		Phone [REDACTED]	
Street Address [REDACTED]	City Columbia Heights	State MN	Zip 55421
Email Address [REDACTED]	Number of years/months resident of Columbia Heights 54		

Property you own in Columbia Heights, if any (other than Residence)

If you are appointed to a City Board or Commission, your Employer and phone number for the purpose of this appointment will be City Hall. If you have other work, please complete the following.

Employer

Retired

Work Phone

Position Title/Occupation

Educational Background:

High School, California

Associates Degree, Anoka Ramsy College

Various Skilled Trade and Mangement courses over 40 years of employment

Volunteer, Civic, Professional and Community Activities:

Columbia Heights School Board 1987 - 1993

Past member Colmbia Heights Library Board, 9 years

Past Chairperson Colmbia Heights Charter Commission 10 years

Past Trustee Immaculate Conception Church 2013-2023

Current Board of Directors Chairperson, SACA

Christopher Toastmasters 1993 to present

Professional Designations/Awards/Honors/Previous Government Service:

US Navy Seabee, Viet Nam Veteran 1966-1969

Columbia Heights Humanitarian of the Year 2012

Please describe why you are interested in serving on a board or commission and why you feel you are qualified:

I have a long history of history of volunteer and public service in Columbia Heights.

I would like to work with the library staff and the public to enhance the public's knowledge of the many services the Columbia Heights Library can provide beyond what many not be aware of.

What unique qualities, perspectives, and life experiences would you bring to this board/commission and the City?

Public speaking abilities learned in 20 years with our local Toastmasters Club.

Organization skills learned organizing and managing public events at Immaculate Conception Church.

Please indicate what (if any) evenings you are not available for meetings

☐ Mon ☐ Tue ☐ Wed ☐ Thurs ☒ Fri

Does the current meeting schedule of the commission(s) you are interested work for you?

☒ Yes ☐ No

Please list three references (do not include the Mayor or Councilmembers)

Name	Address	Phone	Email Address
Sue Sjoselius			
Mike Fitzherald			
Dave Rudolph			

How did you hear about the position? If someone recommended you to apply, may we contact them? If so, please provide their contact information.

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Please select which of the following you will allow listed on a public roster (you must select either email or phone number).

☒ Email ☒ Phone Number ☐ Both

By typing my name or handwriting my signature, I certify that I have read and understand the Data Privacy Notice and certify that the statements in this application are true and correct to the best of my knowledge:

Signature: Stephen D Smith

Date: 2/26/24

Return completed application to:

City of Columbia Heights

Attn: City Clerk

3989 Central Ave NE

Columbia Heights, MN 55421

OR [Email completed application to sion@columbiaheightsmn.gov](mailto:sion@columbiaheightsmn.gov)

COLUMBIA HEIGHTS

City Board and Commission Application, 2024

Please **number** your choices according to preference:
(leave blank any one on which you do not wish to serve)

___ Economic Development Authority

X Planning Commission

___ Charter Commission*

___ Park & Recreation Commission

___ Sustainability Commission

*For the Charter Commission, please
indicate if you are a qualified voter:

___ Library Board

Note: Find Youth Commission applications at
www.columbiaheightsmn.gov/youth

___ Yes ___ No

Name

Ahmed Maameri

Street Address

City

Columbia Heights

State

Minnesota

Zip

55421

Email Address

Number of years/months resident of Columbia Heights
7 months

Property you own in Columbia Heights, if any (other than Residence)

If you are appointed to a City Board or Commission, your Employer and phone number for the purpose of this appointment will be City Hall. If you have other work, please complete the following.

Employer

Dreamers Child Care

Work Phone

Position Title/Occupation

Director, Chief Operations Officer, Co-Owner

Educational Background:

B.S. Entrepreneurial Management, Carlson School of Management UMN

Volunteer, Civic, Professional and Community Activities:

- Co-founded a few youth soccer programs for kids ages 8-15
- Semi-active with American Muslims for Palestine, CAIR, mosques around the twin cities
- Director and Chief Operations Officer for Dreamers Child Care in Fridley, MN, currently working on expansion into second, larger location.
- Regional Operations Manager for JME Goods/Voadera

Professional Designations/Awards/Honors/Previous Government Service:

Please describe why you are interested in serving on a board or commission and why you feel you are qualified:

I'm eager to serve on this committee to contribute to the growth and well-being of Columbia Heights and its residents. I've always been interested in playing a role in my city's operations and growth, and I would love to help my city expand and succeed in all sectors. I feel I am qualified for this position due to my extensive volunteering experience with orgs around the twin cities, my business education from the Carlson School of Management, as well as my experience as a business owner and manager.

What unique qualities, perspectives, and life experiences would you bring to this board/commission and the City?

I am a business owner with a lot of experience and insight into business' needs, benefits, pains, struggles, concerns, and suggestions. I also consider myself to be very social, and I have a strong passion for learning about different communities, backgrounds, cultures and etc. I also consider myself to be patient and understanding. I also love problem solving and conflict resolution.

Please indicate what (if any) evenings you are not available for meetings

___ Mon ___ Tue ___ Wed ___ Thurs ___ Fri

Does the current meeting schedule of the commission(s) you are interested work for you?

☒ Yes ___ No

Please list three references (do not include the Mayor or Councilmembers)

Name	Address	Phone	Email Address
Taher Herzallah			
Tarek Menesi			
Jasim Eisa			

How did you hear about the position? If someone recommended you to apply, may we contact them? If so, please provide their contact information.

Taher Herzallah, contact information is above ^^

Important Information About Your Application- Data Privacy Notice

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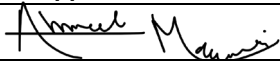
Should you be appointed to a City of Columbia Heights Board or Commission, your residential address and either a phone number or email address where you can be reached will also become public information (per Minnesota Statute 13.601, subd. 3b). The purpose is to list contact information for Board/Commission members on a public roster.

Please select which of the following you will allow listed on a public roster (you must select either email or phone number).

___ Email ☒ Phone Number ___ Both

By typing my name or handwriting my signature, I certify that I have read and understand the Data Privacy Notice and certify that the statements in this application are true and correct to the best of my knowledge:

Signature:



Date: 02/27/2024

Return completed application to:

City of Columbia Heights

Attn: City Clerk

3989 Central Ave NE

Columbia Heights, MN 55421

OR [Email completed application to sion@columbiaheightsmn.gov](mailto:sion@columbiaheightsmn.gov)



City Board and Commission Application, 2024

Please **number** your choices according to preference:
(leave blank any one on which you do not wish to serve)

___ Economic Development Authority

___ Planning Commission

___ Charter Commission*

___ Park & Recreation Commission

___ Sustainability Commission

**For the Charter Commission, please indicate if you are a qualified voter:*

X ___ Library Board

Note: Find Youth Commission applications at
www.columbiaheightsmn.gov/youth

___ Yes ___ No

Name

Amina Maameri

Phone

Street Address

City

Columbia Heights

State

MN

Zip

55421

Email Address

Number of years/months resident of Columbia Heights

1.5 years

Property you own in Columbia Heights, if any (other than Residence)

If you are appointed to a City Board or Commission, your Employer and phone number for the purpose of this appointment will be City Hall. If you have other work, please complete the following.

Employer

DatesDelivered.Com

Work Phone

Position Title/Occupation

Owner/Operator

Educational Background:

Communications Studies, BA ; University of Minnesota

Volunteer, Civic, Professional and Community Activities:

SACA Volunteer

Homeschool Co-op Lead

Hiking Hijabie - Muslim Women Hiking Group Member

Summer Camp Field Trip & Camp organizer

Professional Designations/Awards/Honors/Previous Government Service:

Washington DC User Experience Hackathon Winner - Fall 2019

Please describe why you are interested in serving on a board or commission and why you feel you are qualified:

I am deeply passionate about the role that libraries play in our communities. As a mother of three with extensive experience attending local library events and organizing meetings at the library, I've witnessed firsthand the positive impact that libraries have on individuals of all ages, from fostering a love of reading in young children to providing vital resources and support for adults seeking to further their education or pursue personal interests.

I am interested in serving on a board or commission because I believe it presents an opportunity for me to contribute to the continued growth and success of our local library system. My years of involvement have given me valuable insight into the needs and interests of our community members, as well as an understanding of the challenges that libraries may face in meeting those needs.

Furthermore, my experience as a small business owner has taught me the importance of effective communication, collaboration, and problem-solving – skills that are essential for serving on a board or commission. Whether it's coordinating events, advocating for funding, or addressing concerns raised by community members, I am confident in my ability to work diligently and effectively towards the betterment of our library system.

In addition to my practical experience, I bring a genuine enthusiasm for promoting literacy, lifelong learning, and community engagement. I am committed to ensuring that our library remains a welcoming and inclusive space for all members of our community, and I am eager to contribute my time and energy to this important cause.

Overall, I believe that my combination of experience, skills, and passion make me well-qualified to serve on a board or commission dedicated to supporting our local library system. I am excited about the opportunity to make a meaningful difference in the lives of individuals and families in our community, and I am eager to lend my expertise to help shape the future of our libraries.

What unique qualities, perspectives, and life experiences would you bring to this board/commission and the City?

I believe that I bring a diverse range of qualities, perspectives, and life experiences to the table that would make me a valuable asset to the library commission and our city as a whole.

Firstly, my experience as a home educator has given me a deep understanding of the importance of education and access to resources. I recognize the vital role that libraries play in providing educational support, enrichment opportunities, and a sense of community for families like mine. I can offer insights into the specific needs and interests of homeschooling families, as well as strategies for engaging with this demographic and tailoring library programs and services to meet their needs effectively.

Additionally, my professional background in user experience, serial entrepreneurship and working with small businesses/BIPOC owned businesses equips me with valuable skills in problem-solving, communication, and creative thinking. I am accustomed to analyzing complex systems, identifying user needs, and designing solutions that are intuitive, accessible, and user-friendly. These skills are directly applicable to the work of the library commission, whether it involves evaluating the usability of library services, developing digital resources, or enhancing the overall user experience for library patrons.

Furthermore, my work as a community organizer and volunteer has taught me the importance of collaboration, adaptability and time management. Additionally, as a parent I understand the challenges faced by busy families and working professionals in balancing their various responsibilities and commitments. I am committed to finding innovative ways to make library resources more accessible and convenient for all members of our community, regardless of their schedules or circumstances.

Overall, my unique combination of experiences positions me as a prime candidate for the library commission. I am passionate about leveraging my skills and insights to contribute to the continued success and growth of our library system, and I am eager to work collaboratively with fellow commissioners to ensure that our libraries remain vibrant, inclusive, and indispensable resources for our city.

Please indicate what (if any) evenings you are not available for meetings

___ Mon ___ Tue ___ Wed X Thurs ___ Fri

Does the current meeting schedule of the commission(s) you are interested work for you?

X Yes ___ No

Please list three references (do not include the Mayor or Councilmembers)

Name	Address	Phone	Email Address
Taher Herzallah			
Nasreen Habib			
Bisharo Jama			

How did you hear about the position? If someone recommended you to apply, may we contact them? If so, please provide their contact information.

Found out through a columbia heights librarian & my husband who serves on the Parks & Rec Commision.

Important Information About Your Application- Data Privacy Notice

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Please select which of the following you will allow listed on a public roster (you must select either email or phone number).

X ___ Email ___ Phone Number ___ Both

By typing my name or handwriting my signature, I certify that I have read and understand the Data Privacy Notice and certify that the statements in this application are true and correct to the best of my knowledge:

Signature: Amina Maameri

Date: 02/28/2024

Return completed application to:

City of Columbia Heights

Attn: City Clerk

3989 Central Ave NE

Columbia Heights, MN 55421

OR

[Email completed application to sion@columbiaheightsmn.gov](mailto:sion@columbiaheightsmn.gov)

Please describe why you are interested in serving on a board or commission and why you feel you are qualified:

I am deeply passionate about the role that libraries play in our communities. As a mother of three with extensive experience attending local library events and organizing meetings at the library, I've witnessed firsthand the positive impact that libraries have on individuals of all ages, from fostering a love of reading in young children to providing vital resources and support for adults seeking to further their education or pursue personal interests.

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In addition to my practical experience, I bring a genuine enthusiasm for promoting literacy, lifelong learning, and community engagement. I am committed to ensuring that our library remains a welcoming and inclusive space for all members of our community, and I am eager to contribute my time and energy to this important cause.

Overall, I believe that my combination of experience, skills, and passion make me well-qualified to serve on a board or commission dedicated to supporting our local library system. I am excited about the opportunity to make a meaningful difference in the lives of individuals and families in our community, and I am eager to lend my expertise to help shape the future of our libraries.

What unique qualities, perspectives, and life experiences would you bring to this board/commission and the City?

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Firstly, my experience as a home educator has given me a deep understanding of the importance of education and access to resources. I recognize the vital role that libraries play in providing educational support, enrichment opportunities, and a sense of community for families like mine. I can offer insights into the specific needs and interests of homeschooling families, as well as strategies for engaging with this demographic and tailoring library programs and services to meet their needs effectively.

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City Board and Commission Application, 2024

Please **number** your choices according to preference:
(leave blank any one on which you do not wish to serve)

___ Economic Development Authority

1 ___ Planning Commission

4 ___ Charter Commission*

2 ___ Park & Recreation Commission

___ Sustainability Commission

*For the Charter Commission, please
indicate if you are a qualified voter:

3 ___ Library Board

Note: Find Youth Commission applications at
www.columbiaheightsmn.gov/youth

X ___ Yes ___ No

Name

Robert Rogne

Phone

[REDACTED]

Street Address

[REDACTED]

City

Columbia Heights

State

Minnesota

Zip

55421

Email Address

[REDACTED]

Number of years/months resident of Columbia Heights

21 Years / 4 months

Property you own in Columbia Heights, if any (other than Residence)

If you are appointed to a City Board or Commission, your Employer and phone number for the purpose of this appointment will be City Hall. If you have other work, please complete the following.

Employer

YHD Foods (Mcdonald's franchiser)

Work Phone

[REDACTED]

Position Title/Occupation

Crew

Educational Background:

Graduated from Lionsgate Academy Shoreview in May 2021. Currently attending Hennepin Technical College.

Volunteer, Civic, Professional and Community Activities:

Iv'e volunteered for Feed My Starving Children and many charity events at First Lutheran Church.

Professional Designations/Awards/Honors/Previous Government Service:

Please describe why you are interested in serving on a board or commission and why you feel you are qualified:

I wanted to gain first hand experience with government matters and I was inspired by my younger brother Roger being on the youth commission.

What unique qualities, perspectives, and life experiences would you bring to this board/commission and the City?

Im very attentive when it comes to important matters and I can bring a more youthful prospective to the table.

Please indicate what (if any) evenings you are not available for meetings

☐ Mon ☐ Tue ☐ Wed ☐ Thurs ☐ Fri

Does the current meeting schedule of the commission(s) you are interested work for you?

☒ Yes ☐ No

Please list three references (do not include the Mayor or Councilmembers)

Name	Address	Phone	Email Address
Nathan Roberts			

How did you hear about the position? If someone recommended you to apply, may we contact them? If so, please provide their contact information.

When I was starting to get into local politics, I was browsing the city's website to learn more and came across what the commissions were.

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☒ Email ☐ Phone Number ☐ Both

By typing my name or handwriting my signature, I certify that I have read and understand the Data Privacy Notice and certify that the statements in this application are true and correct to the best of my knowledge:

Signature: Robert Rogne

Date: 2/28/24

Return completed application to:

City of Columbia Heights

Attn: City Clerk

3989 Central Ave NE

Columbia Heights, MN 55421

OR [Email completed application to sion@columbiaheightsmn.gov](mailto:sion@columbiaheightsmn.gov)

COLUMBIA HEIGHTS

City Board and Commission Application, 2024

Please **number** your choices according to preference:
(leave blank any one on which you do not wish to serve)

2 Economic Development Authority

1 Planning Commission

 Charter Commission*

 Park & Recreation Commission

3 Sustainability Commission

**For the Charter Commission, please
indicate if you are a qualified voter:*

 Library Board

Note: Find Youth Commission applications at
www.columbiaheightsmn.gov/youth

 Yes No

Name

Mark P Vargas

Phone

Street Address

City

Columbia Heights

State

MN

Zip

55421

Email Address

Number of years/months resident of Columbia Heights

23 years

Property you own in Columbia Heights, if any (other than Residence)

If you are appointed to a City Board or Commission, your Employer and phone number for the purpose of this appointment will be City Hall. If you have other work, please complete the following.

Employer

Martinez Geospatial

Work Phone

Position Title/Occupation

Crew Chief

Educational Background:

Volunteer, Civic, Professional and Community Activities:

Current planning commissioner

Professional Designations/Awards/Honors/Previous Government Service:

Please describe why you are interested in serving on a board or commission and why you feel you are qualified:

My current experience on the board and my unique, albeit lengthy perspective on topics.

What unique qualities, perspectives, and life experiences would you bring to this board/commission and the City?

I understand surveying and construction topics with an insider's perspective.

Please indicate what (if any) evenings you are not available for meetings

☐ Mon ☐ Tue ☐ Wed ☐ Thurs ☐ Fri

Does the current meeting schedule of the commission(s) you are interested work for you?

☒ Yes ☐ No

Please list three references (do not include the Mayor or Councilmembers)

Name	Address	Phone	Email Address
Rtbnml			

How did you hear about the position? If someone recommended you to apply, may we contact them? If so, please provide their contact information.

Current planning commissioner

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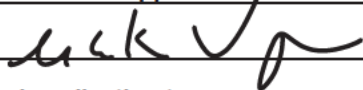
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☒ Email ☐ Phone Number ☐ Both

By typing my name or handwriting my signature, I certify that I have read and understand the Data Privacy Notice and certify that the statements in this application are true and correct to the best of my knowledge:

Signature:



Date: 02/28/2024

Return completed application to:

City of Columbia Heights

Attn: City Clerk

3989 Central Ave NE

Columbia Heights, MN 55421

OR [Email completed application to sion@columbiaheightsmn.gov](mailto:sion@columbiaheightsmn.gov)

COLUMBIA HEIGHTS

City Board and Commission Application, 2024

Please **number** your choices according to preference:
(leave blank any one on which you do not wish to serve)

___ Economic Development Authority

2 Planning Commission

1 Charter Commission*

___ Park & Recreation Commission

___ Sustainability Commission

*For the Charter Commission, please
indicate if you are a qualified voter:

___ Library Board

Note: Find Youth Commission applications at
www.columbiaheightsmn.gov/youth

X ___ Yes ___ No

Name

Christine Brown

Phone

Street Address

City

Columbia Heights

State

MN

Zip

55421

Email Address

Number of years/months resident of Columbia Heights

3

Property you own in Columbia Heights, if any (other than Residence)

none

If you are appointed to a City Board or Commission, your Employer and phone number for the purpose of this appointment will be City Hall. If you have other work, please complete the following.

Employer

Hennepin County

Work Phone

Position Title/Occupation

child support officer

Educational Background:

Smith College, BA in Government, French minor

JYA University of Geneva, Switzerland

Volunteer, Civic, Professional and Community Activities:

Coordinator, Shoreham Community Garden 2020-current

Dog walker, Minneapolis Animal Care and Control 2011-2015

Member, NCSEA (National Child Support Enforcement Association) 2011-current

Precinct chair

Election judge

Knitter, Red Scarf Project and Hats for the Homeless

Professional Designations/Awards/Honors/Previous Government Service:

25 years experience in County Government

Please describe why you are interested in serving on a board or commission and why you feel you are qualified:

I'm passionate about participating in my community. The Charter Commission seems like a great way to both learn more about my new city and be part of positive change moving forward.

What unique qualities, perspectives, and life experiences would you bring to this board/commission and the City?

I have experience working and living with people from many cultures and many traditions. I am sensitive not just to what I want personally from this City, but how we can make sure that we are aiming to meet the needs of all.

Please indicate what (if any) evenings you are not available for meetings

☐ Mon ☐ Tue ☐ Wed ☐ Thurs ☐ Fri

Does the current meeting schedule of the commission(s) you are interested work for you?

☒ Yes ☐ No

Please list three references (do not include the Mayor or Councilmembers)

Name	Address	Phone	Email Address
Bethany Ledford			
Nicole Peterson			
Bradley Mahaffey			

How did you hear about the position? If someone recommended you to apply, may we contact them? If so, please provide their contact information.

I saw on the Columbia Heights website that there were several openings for commission positions.

Important Information About Your Application- Data Privacy Notice

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Please select which of the following you will allow listed on a public roster (you must select either email or phone number).

☐ Email ☐ Phone Number ☒ Both

By typing my name or handwriting my signature, I certify that I have read and understand the Data Privacy Notice and certify that the statements in this application are true and correct to the best of my knowledge:

Signature: Christine Brown

Date: 2/29/2024

Return completed application to:

City of Columbia Heights
Attn: City Clerk
3989 Central Ave NE
Columbia Heights, MN 55421

OR Email completed application to sion@columbiaheightsmn.gov



City Board and Commission Application, 2024

Please **number** your choices according to preference:
(leave blank any one on which you do not wish to serve)

___ Economic Development Authority

1 Planning Commission

___ Charter Commission*

2 Park & Recreation Commission

___ Sustainability Commission

*For the Charter Commission, please
indicate if you are a qualified voter:

___ Library Board

Note: Find Youth Commission applications at
www.columbiaheightsmn.gov/youth

___ Yes ___ No

Name

Avery Metzger

Phone

Street Address

[REDACTED]

City

Columbia Heights

State

MN

Zip

55421

Email Address

[REDACTED]

Number of years/months resident of Columbia Heights

1 month

Property you own in Columbia Heights, if any (other than Residence)

HOME

If you are appointed to a City Board or Commission, your Employer and phone number for the purpose of this appointment will be City Hall. If you have other work, please complete the following.

Employer

Rock Solid Landscape

Work Phone

[REDACTED]

Position Title/Occupation

Marketing Manager

Educational Background:

Bethel University - Bachelors In Bussiness with an empasis in Marketing

Volunteer, Civic, Professional and Community Activities:

Islamic Resorce Center - Marketing plan

Alive and Living- Marketing plan and web design

Professional Designations/Awards/Honors/Previous Government Service:

Insurance Producer

Please describe why you are interested in serving on a board or commission and why you feel you are qualified:

I recently moved to this community, and I have always found it very important to be involved in my community to do what I can to make a difference. I felt as though this would be an excellent opportunity for me to be involved and use my skills to benefit my new community. Additionally, I feel that serving in a new community is a great way to get involved, meet people, and learn about the beauty of this area and the people. I feel as though my skills could be a valuable resource and that I could serve this community in a meaningful way while also learning and growing from the experience.

What unique qualities, perspectives, and life experiences would you bring to this board/commission and the City?

I am a young and highly motivated individual. I run a successful landscaping business with my dad, and I feel that my knowledge of business, marketing, sales, and leadership skills would be a beneficial to the community.

Please indicate what (if any) evenings you are not available for meetings

☐ Mon ☐ Tue ☐ Wed ☐ Thurs ☐ Fri

Does the current meeting schedule of the commission(s) you are interested work for you?

☐ Yes ☐ No

Please list three references (do not include the Mayor or Councilmembers)

Name	Address	Phone	Email Address
Patrick Popehn			
Kelli Swart			
Bruce Olson			

How did you hear about the position? If someone recommended you to apply, may we contact them? If so, please provide their contact information.

Talking with state senator Matt Norris

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☒ Email ☐ Phone Number ☐ Both

By typing my name or handwriting my signature, I certify that I have read and understand the Data Privacy Notice and certify that the statements in this application are true and correct to the best of my knowledge:

Signature: Avery Metzger

Date: 02/29/2024

Return completed application to:

City of Columbia Heights

Attn: City Clerk

3989 Central Ave NE

Columbia Heights, MN 55421

OR [Email completed application to sion@columbiaheightsmn.gov](mailto:sion@columbiaheightsmn.gov)

COLUMBIA HEIGHTS

City Board and Commission Application, 2024

Please **number** your choices according to preference:
(leave blank any one on which you do not wish to serve)

___ Economic Development Authority

___ Planning Commission

___ Charter Commission*

___ Park & Recreation Commission

___ Sustainability Commission

**For the Charter Commission, please
indicate if you are a qualified voter:*

1 ___ Library Board

Note: Find Youth Commission applications at
www.columbiaheightsmn.gov/youth

X ___ Yes ___ No

Name

Chris Polley

Phone

Street Address

City

Columbia Heights

State

MN

Zip

55421

Email Address

Number of years/months resident of Columbia Heights

12

Property you own in Columbia Heights, if any (other than Residence)

n/a

If you are appointed to a City Board or Commission, your Employer and phone number for the purpose of this appointment will be City Hall. If you have other work, please complete the following.

Employer

Columbia Heights Public Schools

Work Phone

Position Title/Occupation

High School English Teacher

Educational Background:

University of Minnesota - Twin Cities (B.A. in English, 2005)

University of Minnesota - Twin Cities (Master's of Ed., 2007)

Hamline University (Reading License, additional credits,)

Volunteer, Civic, Professional and Community Activities:

Volunteer, Columbia Heights Parent Advisory Council (2014-2018)

Columbia Heights Public Library Board (2018-2021, 2021-24)

Contributor, Trylon Cinema's Perisphere blog (2020-present)

Columbia Heights Public School Communications Advisory Council (2021-present)

Professional Designations/Awards/Honors/Previous Government Service:

Advisor, Columbia Heights High School's award-winning (Best of Student Newspaper Online, Minnesota High School Press Association's Best of Show, and more) student-run newspaper The Heights Herald (in print and online at heightsherald.org)

Please describe why you are interested in serving on a board or commission and why you feel you are qualified:

I'm interested in continuing to serve on the Columbia Heights Public Library board because I am committed to extending my institutional knowledge from my previous experience and keeping the group on track toward its recently adopted strategic plan. I also have a unique perspective as a local educator (and parent of young children) as to how to help guide CHPL toward better catering and serving its diverse community and, most specifically, encouraging young readers to become life-long learners.

What unique qualities, perspectives, and life experiences would you bring to this board/commission and the City?

As a language arts teacher at the city's public high school, which currently has no active library for students, I know how important CHPL is in filling in the gaps in the underfunded education system, particularly for teens who are at a delicate crossroads in their life where an innovative local faunt of knowledge, community, and empathy can be key in determining their futures. I have the insight and intuition needed to tap into this vital demographic that will help Columbia Heights think long-term about the growth of our community in all areas.

Please indicate what (if any) evenings you are not available for meetings

☒ Mon ☒ Tue ☐ Wed ☐ Thurs ☐ Fri

Does the current meeting schedule of the commission(s) you are interested work for you?

☒ Yes ☐ No

Please list three references (do not include the Mayor or Councilmembers)

Name	Address	Phone	Email Address
Mary Granlund			
Tina Schaefer			
Teresa Eisenbise			

How did you hear about the position? If someone recommended you to apply, may we contact them? If so, please provide their contact information.

I learned about the position via City Clerk Sara Ion, who notified me of my term on the board coming to a close and that I was eligible for repplication.

Important Information About Your Application- Data Privacy Notice

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This information will be used to identify you as an applicant, enable us to contact you when additional information is required, send you notices, and assess your qualifications for appointment. This data is not legally required, but refusal to supply the information requested may affect the City Council's ability to accurately evaluate your application.

Should you be appointed to a City of Columbia Heights Board or Commission, your residential address and either a phone number or email address where you can be reached will also become public information (per Minnesota Statute 13.601, subd. 3b). The purpose is to list contact information for Board/Commission members on a public roster.

Please select which of the following you will allow listed on a public roster (you must select either email or phone number).

☐ Email ☐ Phone Number ☐ Both

By typing my name or handwriting my signature, I certify that I have read and understand the Data Privacy Notice and certify that the statements in this application are true and correct to the best of my knowledge:

Signature:

Date:

Return completed application to:

City of Columbia Heights

Attn: City Clerk

3989 Central Ave NE

Columbia Heights, MN 55421

OR [Email completed application to sion@columbiaheightsmn.gov](mailto:sion@columbiaheightsmn.gov)



City Board and Commission Application, 2024

Please **number** your choices according to preference:
(leave blank any one on which you do not wish to serve)

___ Economic Development Authority

___ Planning Commission

___ Charter Commission*

___ Park & Recreation Commission

___ Sustainability Commission

*For the Charter Commission, please
indicate if you are a qualified voter:

X ___ Library Board

Note: Find Youth Commission applications at
www.columbiaheightsmn.gov/youth

___ Yes ___ No

Name

Priscilla Perez Umphress

Phone

Street Address

City

Columbia Heights

State

MN

Zip

55421

Email Address

Number of years/months resident of Columbia Heights

2 1/2

Property you own in Columbia Heights, if any (other than Residence)

N/A

If you are appointed to a City Board or Commission, your Employer and phone number for the purpose of this appointment will be City Hall. If you have other work, please complete the following.

Employer

Macalester College - Residential Life

Work Phone

Position Title/Occupation

Assistant Director- Residential Services

Educational Background:

MS Ed- Student Affairs Administration- University of Wisconsin-LaCrosse.

Volunteer, Civic, Professional and Community Activities:

I have volunteered in the past for Girls on The Run. Most recently I have volunteered at CoHi Con and have an upcoming engagement at NHA daycare.

In my professional life, I have been a part of many college housing/ residential life professional organizations, both twin cities and region. Recently, I have started a mini organization of operations professionals (in student housing) with folks in the twin cities area.

For fun, I have enjoyed going to many community events!

Professional Designations/Awards/Honors/Previous Government Service:

Macalester College- Student Affairs Collaborate Partnership Award 2023

Macalester College- Student Affairs Chili Cook-Off Champion 2023

Please describe why you are interested in serving on a board or commission and why you feel you are qualified:

Transparently, I went back and forth on applying. I was not sure if I would be the right candidate to apply to a position like this. However, I decided to throw my hat in the ring because I am inspired by all of our local leaders. From neighbors wanting to help each other on our block, to the folks who organize the Buy Nothing Group Free Sale, and just seeing the strong leadership within our local community government, I just feel inspired to give back to the community in a positive way. The library has been such a fantastic place for our family and I want to ensure that the rest of our community knows about all the cool things we have to offer! In addition to this, I want to ensure that we are offering services for everyone in our community, not just the vocal majority.

I feel qualified because I have been a part of many professional organizations, both as a general member and while holding leadership positions. I am prepared to have difficult conversations and disagreements with board members while balancing this with a can-do positive attitude. My top 5 strengths (From Strengths Quest) include: Harmony, Communication, Restorative, Includer, and Empathy. This means that I am ready to create and foster relationships while also being forward thinking. In my past roles (and current one) I have implemented social programming events, managed budgets, and created resources for folks within the Minneapolis/ St. Paul area.

What unique qualities, perspectives, and life experiences would you bring to this board/commission and the City?

I think my time in residential life/ college housing at the University of Minnesota (and currently Macalester College) gives me a fresh perspective on diversity, equity, and inclusion. I think including facets of DEI within our community's leadership roles is vital to ensuring that we are including voices that may have been overlooked. I also think my love for planning events is going to come into play. During my time as a Hall Director, I have had to plan many social events, which is something I truly enjoy doing! I think the other biggest thing is I LOVE our library. I enjoy promoting all the wonderful things it has to offer to our community members. For example, on our buy nothing group, I was able to promote some of the cool cooking appliances/ items that we have to offer! The library is an important part of our family's life and I think it's important to include folks who utilize the services on the board! (Even if it's not me that gets a position.) I think the other component that makes me a unique candidate is that I worked in a library in high school. (That was more of a fun fact.)

Please indicate what (if any) evenings you are not available for meetings

___ Mon ___ Tue ___ Wed ___ Thurs ___ Fri

Does the current meeting schedule of the commission(s) you are interested work for you?

X ___ Yes ___ No

Please list three references (do not include the Mayor or Councilmembers)

Name	Address	Phone	Email Address
Kyle Flowers			
Katie Kelly			
Kieran DuHoux			

How did you hear about the position? If someone recommended you to apply, may we contact them? If so, please provide their contact information.

From a community Facebook post.

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By typing my name or handwriting my signature, I certify that I have read and understand the Data Privacy Notice and certify that the statements in this application are true and correct to the best of my knowledge:

Signature: Priscilla Perez Umphress

Date: 2/28/24

Return completed application to:

City of Columbia Heights

Attn: City Clerk

3989 Central Ave NE

Columbia Heights, MN 55421

OR [Email completed application to sion@columbiaheightsmn.gov](mailto:sion@columbiaheightsmn.gov)

Please describe why you are interested in serving on a board or commission and why you feel you are qualified:

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What unique qualities, perspectives, and life experiences would you bring to this board/commission and the City?

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City Board and Commission Application, 2024

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___ Economic Development Authority

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___ Charter Commission*

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___ Sustainability Commission

*For the Charter Commission, please
indicate if you are a qualified voter:

___ Library Board

Note: Find Youth Commission applications at
www.columbiaheightsmn.gov/youth

___ Yes ___ No

Name

Graham Wessberg

Phone

Street Address

City

Columbia Heights

State

MN

Zip

55421

Email Address

Number of years/months resident of Columbia Heights

0 yrs 1 month

Property you own in Columbia Heights, if any (other than Residence)

If you are appointed to a City Board or Commission, your Employer and phone number for the purpose of this appointment will be City Hall. If you have other work, please complete the following.

Employer

City of St Louis Park

Work Phone

Position Title/Occupation

Public Service Worker - Natural Resources

Educational Background:

Associate of Arts - Century College

Bachelor of Science in Forest and Natural Resource Management - University of Minnesota

Volunteer, Civic, Professional and Community Activities:

Looking to join the Park and Rec commission to get more involved in the community of Columbia Heights

Professional Designations/Awards/Honors/Previous Government Service:

International Society of Arboriculture - Certified Arborist and Tree Risk Assessment Qualified

Worked for the Wisconsin Department of Natural Resources as a Forester and now have been with the City of St Louis Park for over 2 years.

Please describe why you are interested in serving on a board or commission and why you feel you are qualified:

I am interested in serving because I want to be involved in the community and would like to know what is going on with the cities Parks system. I feel that I am qualified because I have worked for a municipality in the Parks Department and I beleive I would bring a unique perspective due to my background.

What unique qualities, perspectives, and life experiences would you bring to this board/commission and the City?

Being an arborist I would bring a perspective with the knowledge in Natural Resources. Also, having worked for a municipality I know what goes into maintaining and managing individual parks and the park system as a whole. I think having this background would make me a good asset for this commission.

Please indicate what (if any) evenings you are not available for meetings

☐ Mon ☐ Tue ☐ Wed ☐ Thurs ☐ Fri

Does the current meeting schedule of the commission(s) you are interested work for you?

☒ Yes ☐ No

Please list three references (do not include the Mayor or Councilmembers)

Name	Address	Phone	Email Address
Mike Bahe			
Kris Paulseth			
Lou Costello			

How did you hear about the position? If someone recommended you to apply, may we contact them? If so, please provide their contact information.

I found it on the Columbia Heights website when I was reading the welcome packet for new residents.

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Signature: Graham Wessberg

Date: 02/29/2024

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Columbia Heights, MN 55421

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